



West Pikeland Township

ATTENDING BOARD OF SUPERVISORS	ATTENDING TOWNSHIP PERSONNEL
Noreen Vigilante, Chair	Dorene Guistwhite, Township Treasurer
Harold Hallmann III, Vice Chair	Shane Clark, Chief of Police
Steven Costa, Supervisor	Joseph L. Romano III, Township Manager
Tom McLewee, Supervisor	Theresa Stockdale, Assistant Secretary

Ms. Vigilante called the meeting to order on December 2, 2024, at 7:30 PM and led the Pledge of Allegiance.

APPROVAL OF AGENDA

Mr. Hallman made a motion to approve the agenda as presented of the December 2, 2024, Board of Supervisors meeting. Mr. McLewee seconded the motion. The motion was unanimously approved.

APPROVAL OF THE MINUTES

Mr. Costa made a motion to approve the minutes of the November 18, 2024, Board of Supervisors meeting. Mr. McLewee seconded the motion. The motion was unanimously approved.

REPORTS

Mr. Jeff Loudin, Parks & Recreation, provided an update on plans to increase cut-out trails through the hayfields at Walnut Lane Park. The proposed additional trails would total 0.4 miles. Signage for the trails is estimated to cost \$560, and annual lawn care costs would increase by \$1,300. This will be revisited at the December 16, 2024, Board of Supervisors meeting.

PUBLIC COMMENT

Mr. Loudin shared that residents in Fairfields have requested to dedicate a bench in Walnut Lane Park in memory of a neighbor who has passed away. Ms. Vigilante noted the availability of undedicated benches for this purpose, and Mr. Loudin will follow up to further explore options to place a bench, replace a bench or add a plaque to an existing bench.

UNFINISHED BUSINESS

- a. Adoption of Budget – Mr. Costa made a motion to adopt the 2025 budget. Mr. McLewee seconded the motion. The motion was unanimously approved.
- b. SALT Theatre Expansion Update – Ms. Lauren McComas presented conceptual drawings for the revised theater expansion. She affirmed that the rear wall will be fixed, and a handicap-accessible bathroom will be installed. Conceptual designs were shared with leadership who then directed the effort be revisited December 16, 2024.
- c. Holiday Stroll Update – Mr. Loudin and Mr. Tim Compton provided an update on preparations for the Holiday Stroll. The Board approved all actions necessary to ensure a safe and enjoyable event. SALT Performing Arts will provide carolers, and a township official will

light the tree. Chair Vigilante thanked Mr. Loudin, Mr. Compton, and Ms. McComas for their efforts.

NEW BUSINESS

a. Resolution 2024-19: Appointment of Assistant Secretary – Mr. McLewee made a motion to approve Resolution 2024-19, appointing Ms. Theresa Stockdale as Assistant Secretary. Mr. Hallman seconded the motion. The motion was unanimously approved.

b. Ordinance 2024-03: Elbow Lane Culvert Load Restriction – The structural report is complete with a recommendation to distribute weight and limit weight crossing this culvert until improvements are made in spring 2025. Mr. Costa made a motion to approve Ordinance 2024-03, which places a 10-ton load restriction on the Elbow Lane Culvert to address structural concerns and mitigates structural concerns and enhances safety. Mr. McLewee seconded the motion. The motion was unanimously approved.

ANNOUNCEMENTS

The next Board of Supervisors meetings are scheduled for Monday, December 16, 2024, at 7:30 PM, and Monday, January 6, 2025, at 7:30 PM.

ADJOURNMENT

Mr. McLewee made a motion to adjourn the meeting 8:26 PM. Ms. Vigilante seconded the motion. The motion passed unanimously.

Respectfully submitted,
Theresa Stockdale, Assistant Secretary