



# West Pikeland Township

## Board of Supervisors Agenda January 6, 2025, at 7:30 PM

### I. CALL TO ORDER

### II. PLEDGE OF ALLEGIANCE

### III. ELECTED OFFICIALS SWEARING IN

### IV. TEMPORARY NOMINATION OF CHAIRMAN, BOARD OF SUPERVISORS

### V. NOMINATION OF CHAIRMAN, BOARD OF SUPERVISORS

### VI. NOMINATION OF VICE CHAIRMAN, BOARD OF SUPERVISORS

### VII. APPROVAL OF AGENDA

### VIII. CONSENT AGENDA

- a. Approval of Minutes, Board of Supervisors Meeting (Monday, December 16, 2024)
- b. Approval of Resolution 2025-01 Appointments for 2025
- c. Approval of Resolution 2025-02 Fee Schedule for 2025
- d. Approval of Resolution 2025-03 Depository of Funds
- e. Approval of Resolution 2025-04 Mileage Reimbursement
- f. Approval of Resolution 2025-05 Fire Company Designation
- g. Approval of Resolution 2025-06 Designated Ambulance Service
- h. Approval of Resolution 2025-07 Compensation of Township Manager
- i. Approval of Bills

### IX. PUBLIC COMMENT

### X. UNFINISHED BUSINESS

- a. Act 537 Official Sewage Facilities Plan (Mr. William "Bill" Bohner, Assistant Vice President, P.E., ARRO Engineering)
- b. Approve Resolution 2025-08 (A Resolution of the Township of West Pikeland, Chester County, Pennsylvania, approving the ACT 537 Official Plan update as a Revision of the West Pikeland Township official Sewage Facilities Plan)
- c. Department of Community & Economic Development (DCED) Technical Assistance Update (Police Management)

## **XI. NEW BUSINESS**

- a. Approval of Ordinance 2025-01 (Stormwater Ordinance Amendment to 2022-02)
- b. Approval of Ordinance 2025-02 (Animal Control Ordinance)
- c. Approval of the Township's Animal Control Policy
- d. Approval of Resolution 2025-09 (Destruction of Municipal Records)

## **XII. ANNOUNCEMENTS**

- a. Executive Session immediately following (Personnel)
- b. The next Board of Supervisors meetings are scheduled for Tuesday, January 21, and Monday, February 3, 2025, at 7:30 PM.

## **XIII. ADJOURN**



# West Pikeland Township

## RESOLUTION NO. 2025-01 2025 APPOINTMENTS OF BOARDS, COMMISSIONS, COMMITTEES, SCHEDULE OF MEETINGS, HOLIDAYS AND DELEGATES

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF WEST PIKELAND TOWNSHIP, CHESTER COUNTY, PENNSYLVANIA APPOINTING STAFF MEMBERS, FIRMS, AND BOARD, COMMISSION, COUNCIL AND COMMITTEE MEMBERS FOR THEIR RESPECTIVE TERMS, SCHEDULE OF MEETINGS, HOLIDAYS, AND APPOINTMENT OF DELEGATES.**

**WHEREAS** the Township is governed by the Second-Class Township Code of the Commonwealth of Pennsylvania, Act of May 1, 1933, P. L. 103, No 69, reenacted and amended November 9, 1995, P.L. 350, No 60, as amended (the “code”); and

**NOW, THEREFORE, BE IT RESOLVED and ADOPTED** by the Board of Supervisors of West Pikeland Township, Chester County, as follows:

### **Section 1. Appointments**

#### **Administration/Miscellaneous**

Joseph L. Romano III – Township Manager  
Madison Kerr – Township Secretary  
Theresa Stockdale – Assistant Township Secretary  
Madison Kerr – Open Records Officer  
Theresa Stockdale – Alternate Open Records Officer  
Sgt. Wayne O’Connell – Open Records Officer Police  
Dorene Guistwhite – Township Treasurer  
Michael Cosentino – Zoning/Building Code Official  
William Normoyle – Representative of DARC  
Steve Costa – Representative to Phoenixville Regional Planning Commission  
Lisa Lacroix - Representative to Phoenixville Regional Planning Commission  
Steve Costa- Representative to VPP Grant Clean Energy Task Force  
Harold Hallman III – Representative to UCC Appeals Board  
Harold Hallman III – Representative to Chester County Tax Collection Committee  
Harold Hallman III – Emergency Management Coordinator  
Michael Holmes – Fire Marshall

#### **Planning Commission – 4 Year Term - 7 members (Source: Ordinance 2012-02)**

Frank Best – Appointment 01/01/2024 – 12/31/2027  
William Normoyle – Appointment 01/01/2022 – 12/31/2025  
Sean O’Neill – Appointment 01/01/2022 – 12/31/2025  
Thomas Nowlan– Appointment to 01/01/2024 – 12/31/2027  
Alan Thomas – Appointment 01/01/2024 – 12/31/2027  
Dr. Brian Kelly – Appointment 12/01/2023 – 12/31/2027

Lisa Lacroix – Appointment 01/01/2025 – 12/31/2028 (Open Space Liaison)

**Zoning Hearing Board – 3 Year Term, Alternate 3 Year Term – 3 members (Source: 53 P.S. 10901-10917 Paragraph 903)**

Jeffery Kern – Appointment 01/01/2025 – 12/31/2027  
Rich Pomeroy – Appointment 01/01/2024 – 12/31/2026  
Michael Figliuolo – Appointment 01/01/2025 – 12/31/2027  
Joshua Sukenick, Alternate – Appointment 01/01/2025 – 12/31/2027

**Parks and Recreation – 5 Year Term – 7 members (Source: Ordinance 2005-03)**

Jeff Loudin – Appointment 01/01/2025 – 12/31/2029  
Sam Wachsmuth - Appointment 01/01/2025 – 12/13/2029  
Diana Urbanski – Appointment 01/01/2023 – 12/31/2027  
Nancy Bartley – Appointment 01/01/2023 – 12/31/2027  
Jennifer Wachsmuth – Appointment 01/01/2024 – 12/13/2028  
Ryan Leithead – Appointment 01/01/2022 – 12/31/2026  
Janet Vrecenak – Appointment 01/01/2024 – 12/31/2028  
Sarah Newman (EAC Liaison)

**Historic Commission / Historical Architectural Review Board (HARB) – 4 Year Term - (Source: Resolution 2024-12)**

Mark Ashton – Appointment 01/01/2025 – 12/31/2028  
John Grablewski- Appointment 10/17/2022 – 12/31/2025  
Frank Best – Appointment 01/01/2023 – 12/31/2026  
Tom Williams – Appointment 01/01/2024 – 12/31/2027  
Rhonda Marks- Appointment 01/01/2025 – 12/31/2028  
Peter Moran – Appointment 01/01/2024 – 12/31/2027  
Brian Lacey – Appointment 01/01/2025 – 12/31/2028  
Michael Cosentino – (Township Zoning & Code Officer)

**Open Space Advisory Committee – 1 Year Term – 7 to 9 members (Source: Ordinance 2008-01)**

Lisa Lacroix – Appointment 01/01/2025 – 12/31/2025  
Teresa Wood – Appointment 01/01/2025 – 12/31/2025  
Sean O’Neill – Appointment 01/01/2025 – 12/31/2025  
Donald Finn – Appointment 01/01/2025 – 12/31/2025  
Kim Pavia – Appointment 01/01/2025 – 12/31/2025  
Glen Wenger – Appointment 01/01/2025 – 12/31/2025  
Art Vrecenak – Appointment 01/01/2025 – 12/31/2025  
Richard Bright – Appointment 01/01/2025 – 12/31/2025  
Ellen Gacomis – Appointment 01/01/2025 – 12/31/2025

**West Pikeland Land Trust – 3 Year Term – 9 to 11 members, two thirds appointed by Board of Supervisors (Source: Articles of Incorporation 2/16/01 & Ordinance 2000-01)**

Michael Minnich – Appointment 01/01/2023 – 12/31/2025  
Thomas Kramer – Appointment 01/01/2023 – 12/31/2025

Charles White – Appointment 01/01/2023 – 12/31/2025  
Kim Pavia – Appointment 01/01/2023 – 12/31/2025  
Don Finn – Appointment 01/01/2024 – 12/31/2026  
Wesley Williams – Appointment 01/01/2023 – 12/31/2025  
Jonathan Martin – Appointed by WPLT 01/01/2025 – 12/31/2027  
Brian Lacey – Appointed by WPLT 01/01/2024 – 12/31/2026  
Lisa Karl – Appointed by WPLT 2/28/2023 – 12/31/2025

**Environmental Advisory Council – 3 Year Term – 5 to 7 members (Source: Ordinance 2019-02)**

Bryan Maher – Appointment – 1/01/2023 - 12/31/2025  
Linda Reichert – Appointment – 1/01/2023 - 12/31/2025  
John Matthews – Appointment – 1/01/2025 - 12/31/2027  
Janet Parry – Appointment – 1/01/2025 - 12/31/2027  
Glenn Wenger – Appointment – 1/01/2023 - 12/31/2025  
Sarah Newman – Appointment – 5/16/2023 - 12/31/2026  
Mike Leader – Appointment – 9/05/2023 - 12/31/2026

**Elected Auditors – 3 Year Term**

Phil Grant – Term Expires 12/31/2027  
Ashton Simmons – Term Expires 12/31/2026  
Scott Gately – Term Expires 12/31/2025

**Township Solicitors**

Firm of Lamb McErlane PC  
Firm of Siana Law  
Firm of Gawthrop Greenwood PC  
Firm of Unruh, Turner, Burke & Frees

**Appointed Auditors** -- Barbacane Thornton & Company LLP

**Tax Collector Earned Income** -- Keystone Collections Group

**Tax Collector Real Estate Tax, Fire Hydrant Fee and Transfer Tax** -- Chester County  
Treasurer

**Appraiser for Open Space**

Bohem Appraisal Associates  
O'Donnell Appraisal Associates  
Beiler-Campbell  
James M. Capinski & Associates  
Indian Valley Appraisal Company

**Township Engineers**

Firm of E.B. Walsh & Associates  
Firm of Carroll Engineering Corporation (Traffic)

Firm of ARRO Group  
Firm of Gilmore & Associates

**Land Planner/Conservation Specialist**

Brandywine Conservancy  
Thomas Comitta Associates

**Vacancy Board** -- John Fiorillo

**Treasurer's Bond** – \$6 Million

**Chester Springs Library Liaison** – Nancy Niggel

**Appointment of Liaisons**

EOC – Supervisor Hallman III  
EAC – Supervisor Mifsud  
West Pikeland Land Trust – Supervisor Vigilante  
West Pikeland Open Space – Supervisor Vigilante  
Parks & Recreation Board – Supervisor McLewee  
Planning Commission – Township Manager  
Zoning Hearing Board – Township Manager  
HARB/Historic Commission – Supervisor Vigilante  
Police Liaison – Supervisor Costa  
Public Works Liaison – Supervisor Hallman III

**Section 2. 2025 Meeting Schedule of Boards, Committees, and Commissions of West Pikeland Township. All meetings will convene via webcast or at the Township Meeting Room, 1645 Art School Road, Chester Springs.**

- 1) The *Board of Supervisors* will meet Monday, January 6 and Tuesday, January 21, Monday, February 3 and Tuesday, February 18, Monday, March 3 and 17, April 7 and 21, Monday, May 5 and 19, Monday, June 2 and 16, Monday, July 7 and 21, Monday, August 4 and 18, Tuesday, September 2 and Monday, September 15, Monday, October 6 and 20, Monday, November 3 and 17, Monday, December 1 and Monday, December 15. All meetings will convene at 7:30 p.m. at the township building located at 1645 Art School Road, Chester Springs PA. The 2025 reorganizational meeting shall take place on Tuesday, January 6, 2025, at 7:30 p.m. Cancellations will be posted at [www.westpikeland.com](http://www.westpikeland.com). The *Board of Supervisors* will also hold Work Sessions open to the public on an as needed basis immediately following advertised meetings.
- 2) The *West Pikeland Township Planning Commission* will meet on the 2nd Monday of each month at 6:00 p.m.
- 3) The *Zoning Hearing Board* will meet as needed or determined by applications on the 1st Wednesday of each month at 7:00 p.m.
- 4) The *Park and Recreation Board* will meet the 1st Thursday of each month at 7:30 p.m.
- 5) The *Historic Architectural Review Board / Historic Commission* will meet the 2nd Wednesday of each month as needed or determined by applications at 6:00 p.m.

- 6) The Open Space Advisory Committee will meet on the 2nd Thursday of each month at 7:00 p.m.
- 7) The West Pikeland Land Trust will meet on the 4th Monday of each month at 6:30 p.m.
- 8) The Environmental Advisory Council will meet the 1st Tuesday of each month at 7:30 p.m.
- 9) The Elected Auditors '25 organizational meeting shall take place on Tuesday, January 7, 2025, at 6 p.m.

**Section 3. Holiday Schedule (11 days)**

- 1) January 1, 2025 – Wednesday – New Year’s Day
- 2) January 20, 2025 – Monday – Martin Luther King Jr. Day
- 3) February 17, 2025 – Monday – President’s Day
- 4) May 26, 2025 – Monday – Memorial Day
- 5) June 19, 2025 – Thursday – Juneteenth National Independence Day
- 6) July 4, 2025 – Friday – Independence Day
- 7) September 1, 2025 – Monday – Labor Day
- 8) October 13, 2025 – Monday – Columbus Day
- 9) November 11, 2025 – Tuesday – Veteran’s Day
- 10) November 27, 2025 – Thursday – Thanksgiving (liberal use of PTO week of)
- 11) December 25, 2025 – Thursday – Christmas (liberal use of PTO week of)

**Section 4. Appointment of Voting Delegates to PSATS**

PSATS Delegates: West Pikeland Township Board of Supervisors  
 CCATO Delegates: West Pikeland Township Board of Supervisors

**RESOLVED and ADOPTED** this 6<sup>th</sup> day of January 2025.

**West Pikeland Township  
 Board of Supervisors**

By:

\_\_\_\_\_ Chair  
 \_\_\_\_\_ Vice Chair  
 \_\_\_\_\_ Supervisor  
 \_\_\_\_\_ Supervisor  
 \_\_\_\_\_ Supervisor

Attest:

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THERESA STOCKDALE  
Assistant Secretary





# West Pikeland Township

## RESOLUTION NO. 2025 – 02 FEE SCHEDULE

**WHEREAS**, the Board of Supervisors of West Pikeland Township, Chester County, Pennsylvania is authorized to impose reasonable fees with respect to the administrative costs involved and pursuant to the grant of powers set forth in the Second-Class Township Code; and

**WHEREAS**, West Pikeland Township desires to amend this Resolution to enact the following new Fee Schedule for the year 2025.

**BE IT HEREBY RESOLVED**, that pursuant to the grant of powers set forth in the Second-Class Township Code and/or municipal codes passed by the General Assembly of the Commonwealth of Pennsylvania; therefore, let it be known that the Schedule of Fees for the West Pikeland Township, Chester County, Pennsylvania, for the year 2025, has been set as follows:

### ADMINISTRATIVE SERVICES FEES

<b>Animal Control Calls</b>	\$40.00/Hour (minimum 1 hour billing))
<b>Animal Housing (Kennel)</b>	\$60.00/Day
<b>Building and Related Code Books</b>	Township cost, plus \$25.00 handling fee
<b>Comprehensive Plan and Addendum</b>	\$50.00
<b>Copies</b>	
B&W per copied side 8 ½ x 11	\$1.00
B&W per copied side 11 x 17	\$1.50
Color per copied side 8 ½ x 11	\$1.50
Color per copied side 11 x 17	\$2.00
<b>Engineer Fees</b>	\$130.00/Hour
<b>Field Use</b>	
Pine Creek Park	\$50/day Resident / \$100/day Non-Resident
Walnut Creek Park	\$50/day Resident / \$100/day Non-Resident
<b>Mileage</b>	Current IRS Rate
<b>Meeting room (approval of Supervisors required)</b>	\$100.00 per day
<b>Phoenixville Regional Planning Committee</b>	Fees as Required by PRPC
Principal/Manager	\$125.00/Hour
AICP Planner Sub-consultant	\$110.00/Hour
Landscape Designer/Certified GIS Planner/Land Planner	\$85.00/Hour
Lighting Sub-Consultant	\$75.00/Hour
Project Administration	\$55.00/Hour
<b>Pine Creek Park Pavilion/Gazebo Rental per day</b>	\$50.00/Resident / \$100.00 Non-Resident
<b>Professional Fees</b>	Actual Cost

<b>Returned Check</b>	\$50.00
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**LIEN FEES**

*Filing of a lien (to include but not limited to, property maintenance costs, trash removal costs, and claims filed to recover for work, material, and services rendered or furnished in the construction, improvement, maintenance, and operation of a project)*

<b>Initial Lien</b>	
Attorney	\$175.00/Hour
Filing	\$45.00
Lien Satisfaction Filing	\$0.00
<b>Entering of Judgement</b>	
Attorney	\$175.00/Hour
Filing	\$25.00
<b>Sheriff Sale</b>	Actual Cost
<b>Writ of Scire Facias (for delinquent accounts)</b>	
Attorney	\$175.00/Hour
Filing	\$10.00

**PAST DUE INVOICE**

All past due invoices are subject to interest rate charges as provided by law. Charges for services that involve a late fee as stated in this resolution are not subject to charges for interest.

**PERMIT FEES- GENERAL**

<b>Bonfire Permit</b>	No fee
<b>Fireworks</b>	No fee
<b>Historical/HARB application</b>	\$100.00
<b>Seasonal Sales Permit</b>	\$50.00/Month
<b>Solicitation Permit</b>	\$150.00/Applicant
<b>Street Excavation*</b>	
Street Excavation	\$100.00
Driveway Opening	\$100.00/Each

\*Other applicable review fees may apply.

**PERMIT FEES- GRADING AND STORM WATER MANAGEMENT**

<b>Earthmoving Permit/Storm water</b>	\$100.00 Non-refundable filing fee; and \$500.00 Escrow  Plus, any additional engineering fees
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**PERMIT FEES- RESIDENTIAL AND NON-RESIDENTIAL**

*All Construction Permit applications must be accompanied by the appropriate Plan Review or Application Fee. A \$4.50 surcharge per permit is required to be assessed on each permit issued, in accordance with Pennsylvania Act 157 of 2006. Any work requiring a permit which begins without an approved permit being issued will automatically double the permit fees. A 12% administrative fee will be added to all issued permits.*

<b>PA State Fee for Uniform Construction Code (UCC) Permits</b> (Building, Electrical, Fire Protection, Mechanical and Plumbing Permits)	\$4.50
<b>Commercial Tenant Inspection Fees</b>	
New Tenant	\$250.00
Re-inspection	\$35.00

**RESIDENTIAL**  
(One- and Two-Family Dwellings)  
**PART I –General Permit Fee Schedule**  
**PERMIT FEES**

<b>New Construction (10 inspections)</b>	
Plan Review Per Submission	\$250.00
Single Family Dwelling up to 3,500 gross square feet	\$1,500.00
Per 100 gross square feet or fraction thereof above 3,500 square feet	\$25.00

- *Mechanical, Electrical, and Plumbing Permit Fees Included*
- *Gross square footage shall include basement, each floor level, garage, decks, and porches.*
- *Measurements shall be from exterior face of wall to exterior face of wall.*
- *Sprinkler and Fire Alarm permit fees are additional.*

<b>Additions (5 inspections)</b>	
Plan Review Per Submission	\$150.00
Single Family Dwelling Addition Up to 500 gross square feet	\$600.00
Enclosed porches/sunrooms (unconditioned) Up to 500 gross square feet	\$375.00
Per 100 gross square feet or fraction thereof above 500 square feet	\$25.00

- *Mechanical, Electrical and Plumbing Permit Fees Included*
- *Gross square footage shall include basement, each floor level, garage, decks, and porches.*
- *Gross square footage shall include the entire project area where an addition is accompanied by alterations to the existing structure.*
- *Measurements shall be from exterior face of wall to exterior face of wall.*
- *Enclosed porches and three season rooms shall be priced as an addition.*
- *Sprinkler and Fire Alarm permit fees are additional.*

<b>Alterations and Renovations (2 Inspections)</b>	
Plan Review Per Submission	\$150.00
Up to 1,000 Gross Square Feet	\$300.00
per 100 Gross square feet or fraction thereof above 1,000 square feet	\$25.00

- *Mechanical, Electrical, and Plumbing Permit Fees Additional*
- *Sprinkler and Fire Alarm permit fees are additional.*
- *Alterations that cannot be calculated by square footage will be calculated per miscellaneous construction fees.*

<b>Decks (Includes 3 Inspections)</b>	
Plan Review Per Submission	\$100.00
Up to 500 gross square feet	\$250.00
Per 100 gross square feet or fraction thereof above 500 square feet	\$25.00
Including a Roof Over a Deck	\$250.00

- *Mechanical, Electrical, and Plumbing Permit Fees Additional*
- *Screened in porches shall be priced as a deck.*
- *Enclosed porches and three season rooms must be priced as an addition.*

<b>Accessory Buildings and Detached Garages (4 Inspections)</b>	
Plan Review Per Submission	\$150.00
Up to 1,500 gross square feet	\$400.00
Per 100 gross square feet or fraction thereof above 1,500 square feet	\$25.00
Where an accessory structure also includes finished & Conditioned space	\$150.00 additional

- *Mechanical, Electrical, and Plumbing Permit Fees Additional*

<b>Solar Array (2 Inspections)</b>	
Plan Review Per Submission	\$150.00
2% of total cost of construction (materials and labor)	\$300.00 minimum

- *Electrical permit fees included.*
- *Roof mount or ground mount arrays*

<b>Generators (2 inspections)</b>	
Plan Review Per Submission	\$150.00
Per Generator	\$250.00

- *Electrical and mechanical permit fees included.*

<b>Demolition Permit</b>	
Permit /Documentation Review Per Submission	\$120.00
Garage/accessory structures (1 inspection)	\$120.00
Single/Double home (2 inspections)	\$250.00

<b>Manufactured and Modular Homes</b>	
Plan Review Per Submission	\$150.00
Manufactured home With Basement up to 2,500 gross square feet (7 inspections)	\$895.00
Manufactured home with Pier Foundation up to 2,500 gross square feet (5 inspections)	\$795.00
Modular home up to 2,500 gross square feet (7 inspections)	\$895.00
Per 100 gross square feet or fraction thereof above 2,500 square feet	\$25.00

- *Decks, Porches, Garages, or Other Attachments Additional*
- *Utility Connections included.*

<b>Swimming Pools/Spas</b>	
Plan Review Per Submission	\$150.00
Spa or Hot Tub (1 inspection)	\$150.00
Above-ground Pool (2 inspections)	\$300.00
In-ground (3 Inspections)	\$450.00

- *Includes Electric Permit*

<b>Miscellaneous Building Construction Only</b> (Number of inspections to be determined)	
Plan Review Per Submission	\$150.00
2% of total cost of construction (materials & labor)	\$200.00 minimum

- *Mechanical, Electrical, and Plumbing Permit Fees Additional*
- *Sprinkler and Fire Alarm permit fees are additional.*
- *Any building projects not covered elsewhere in Part I of this fee schedule shall be priced as miscellaneous building construction.*

**RESIDENTIAL**  
 (One- and Two-Family Dwellings)  
**PART II – Electrical Permit Fee Schedule**  
**PERMIT FEES**

<b>Electrical Alterations Only (2 Inspections each)</b>	
Plan Review Per Submission	\$120.00
Up to 1,000 Gross Square Feet	\$250.00
<i>Per 100 gross square feet or fraction thereof above 1,000 square feet</i>	\$25.00

- *Projects with only electrical inspections shall be priced by the electrical alterations only schedule.*
- *Alterations that cannot be calculated by square footage will be calculated per miscellaneous Electrical Only fees.*

<b>Services and Feeders (1 inspection each)</b>	
Not over 100 amps	\$150.00
101 amps to 400 amps	\$250.00
Feeders and panel boards not over 400 amps	\$100.00

- *Over 400 amps require commercial fees.*
- *This schedule covers service upgrades, repairs, and replacements.*

<b>Miscellaneous Electrical Only (2 inspections)</b>	
Plan Review Per Submission	\$120.00
2% of total cost of construction (materials & labor)	\$150.00 minimum

- *Building, Mechanical, and Plumbing Permit Fees Additional*
- *Any electrical projects not covered elsewhere in Part II of this fee schedule shall be priced as miscellaneous electrical.*

**RESIDENTIAL**  
 (One- and Two-Family Dwellings)  
**PART III – Plumbing Permit Fee Schedule**  
**PERMIT FEES**

<b>Plumbing Alterations Only</b>	
Plan Review Per Submission	\$120.00
Per Fixture (2 Inspections – Rough and Final)	\$50.00
	\$175/00 Minimum

- *Projects with only plumbing inspections shall be priced by the plumbing alterations only schedule.*
- *Alterations that cannot be calculated per fixture will be calculated per miscellaneous plumbing only fees.*

<b>Utility Plumbing Inspections</b>	
Plan Review Per Submission	\$100.00
Utility sewer connection (1 inspection)	\$150.00 minimum
Utility water connection (1 inspection)	\$150.00 minimum

<b>Miscellaneous Plumbing Only (2 inspections)</b>	
Plan Review Per Submission	<b>\$120.00</b>
2% of total cost of construction (materials & labor)	<b>\$150.00 minimum</b>

- *Building, Mechanical, and Electrical Permit Fees Additional*
- *Sprinkler and Fire Alarm permit fees are additional.*
- *Any plumbing projects not covered elsewhere in Part III of this fee schedule shall be priced as miscellaneous plumbing only.*

**RESIDENTIAL**  
 (One- and Two-Family Dwellings)  
**PART IV – Mechanical Permit Fee Schedule**  
**PERMIT FEES**

<b>Mechanical Appliances Only</b>	
Plan Review Per Submission	\$120.00
Per first Individual new appliance (Two Inspections)	\$250.00
Per each additional Individual new appliance	\$75.00
Per Individual Replacement Appliance (1 Inspection)	\$150.00
Oil Tank replacement, Relocation, installation, removal & closure (1 Inspection)	\$150.00
Alterations (2 Inspection) (gas lines, duct work etc.)	\$250.00

- Includes associated duct work/piping.
- Large scale HVAC, refrigeration and process equipment will be based on commercial fees.
- Alterations that cannot be calculated per the mechanical appliances only fee schedule will be calculated per miscellaneous Mechanical only fees.

<b>Miscellaneous Mechanical Only (2 inspections)</b>	
Plan Review Per Submission	\$120.00
2% of total cost of construction (materials & labor)	\$150.00 minimum

- Building, Plumbing, and Electrical Permit Fees Additional
- Any mechanical projects not covered elsewhere in Part IV of this fee schedule shall be priced as miscellaneous mechanical only.
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**RESIDENTIAL**  
(One- and Two-Family Dwellings)  
**PART V – Fire Suppression & Detection Systems Permit Fee Schedule**  
**PERMIT FEES**

<b>NFPA 13D or IRC P2904 Sprinkler System (2 Inspections)</b>	
Plan Review Fee per submission	\$120.00
1 to 75 Heads	\$250.00
Each additional head over 75	\$1.00

- NFPA 13 sprinkler system, NFPA 13R sprinkler system, NFPA 72 fire alarm system, or any alternative fire suppression system will be priced per the commercial fee schedule.
- Utility water connection fee per plumbing fee schedule
- Additional inspections charge re-inspection fees.

<b>NFPA 13D or IRC P2904 Sprinkler system alterations Only (2 inspections)</b>	
Plan Review Per Submission	\$120.00
2% of total cost of construction (materials & labor)	\$150.00 minimum

- Building, Plumbing, Mechanical and Electrical Permit Fees Additional
- Any NFPA 13D or IRC P2904 Sprinkler System projects not covered elsewhere in Part V of this fee schedule shall be priced as NFPA 13D or IRC P2904 Sprinkler system alterations only.
- Additional inspections charge re-inspection fees.



**NON-RESIDENTIAL**  
 (Commercial & Residential – other than One- and Two-Family Dwellings)  
**PART I – Building/General Permit Fee Schedule**  
**PERMIT FEES**

<b>New Construction</b> (Number of inspections to be determined)	
Plan review per 100 gross square feet or fraction thereof	\$10.00/ \$500.00 Minimum
Inspections per 100 gross square feet or fraction thereof	\$30.00/ \$500.00 minimum

- Mechanical, Electrical, and Plumbing Permit Fees Included
- Sprinkler and Fire Alarm permit fees are additional.
- Gross square footage shall include basement, each floor level, garage, decks, swimming pools, and porches. Measurements shall be from exterior face of wall to exterior face of wall.
- Additional plan review submissions will be reviewed at a rate of \$150.00/hr. (1 hr. minimum)
- Phased construction that requires additional inspections may be charged \$150.00/hr. (1 hr. minimum)
- Additional inspections shall be charged at a rate of \$120.00/hr. (1 hr. minimum)

<b>Additions</b> (Number of inspections to be determined)	
Plan review per 100 gross square feet or fraction thereof	\$10.00/ \$250.00 minimum
Inspections per 100 gross square feet or fraction thereof	\$30.00/ \$500.00 minimum

- Mechanical, Electrical, and Plumbing Permit Fees Included
- Sprinkler and Fire Alarm permit fees are additional.
- Gross square footage shall include basement, each floor level, garage, decks, and porches.
- Measurements shall be from exterior face of wall to exterior face of wall.
- Additional plan review submissions will be reviewed at a rate of \$150.00/hr. (1 hr. minimum)
- Phased construction that requires additional inspections may be charged \$120.00/hr. (1 hr. minimum)
- Additional inspections shall be charged at a rate of \$120.00/hr. (1 hr. minimum)

<b>Renovations/Alterations/Change of Use</b> (Number of inspections to be determined)	
Plan review per 100 gross square feet or fraction thereof	\$10.00/ \$250.00 minimum
Inspections per 100 gross square feet or fraction thereof	\$30.00/ \$360.00 minimum

- Mechanical, Electrical, and Plumbing Permit Fees Additional

- Sprinkler and Fire Alarm permit fees are additional.
- Additional plan review submissions will be reviewed at a rate of \$150.00/hr. (1 hr. minimum)
- Alterations that cannot be calculated by square footage will be calculated per miscellaneous construction fees.
- Phased construction that requires additional inspections may be charged \$120.00/hr. (1 hr. minimum)
- Additional inspections shall be charged at a rate of \$120.00/hr. (1 hr. minimum)

<b>Demolition</b> (3 inspections maximum)	
Plan review fee per submission	
Buildings up to 5,000 gross	\$120.00
Per 100 gross square feet or fraction thereof above 5,000 square feet	\$300.00 minimum
	\$25.00

- *Additional inspections shall be charged at a rate of \$120.00/hr. (1 hr. minimum)*

<b>Solar Array</b> (Number of inspections to be determined)	
Plan review 1% of total cost of construction (materials & labor)	\$150.00 minimum
2% of total cost of construction (materials & labor)	\$300.00 minimum

- *Additional plan review submissions will be reviewed at a rate of \$150.00/hr. (1 hr. minimum)*
- *Phased construction that requires additional inspections may be charged \$120.00/hr. (1 hr. minimum)*
- *Additional inspections shall be charged at a rate of \$120.00/hr. (1 hr. minimum)*

<b>Pallet Racking or Conveyers</b> (Number of inspections to be determined)	
Plan review per 100 gross square feet or fraction thereof	\$15.00/ \$225.00 minimum
Inspections per 100 gross square feet or fraction thereof of work area	\$8.50/ \$360.00 minimum

- *Additional plan review submissions will be reviewed at a rate of \$150.00/hr. (1 hr. minimum)*
- *Phased construction that requires additional inspections may be charged \$100.00/hr. (1 hr. minimum)*
- *Additional inspections shall be charged at a rate of \$120.00/hr. (1 hr. minimum)*

<b>Miscellaneous Construction Building Only</b> (Number of inspections to be determined)	
Plan review 1% of total cost of construction (materials and labor)	\$120.00 minimum
2% of total cost of construction (materials & labor)	\$250.00 minimum

- *Cell towers, retaining walls, roofs, signs, ramps, decks, swimming pools etc.*

- Mechanical, Electrical, and Plumbing Permit Fees Additional
- Phased construction that requires additional inspections may be charged \$120.00/hr. (1 hr. minimum)
- Additional plan review submissions will be reviewed at a rate of \$150.00/hr. (1 hr. minimum)
- Any building projects not covered elsewhere in Part I of this fee schedule shall be priced as miscellaneous building construction.
- Additional inspections shall be charged at a rate of \$120.00/hr. (1 hr. minimum)

**NON-RESIDENTIAL**

(Commercial & Residential – other than One- and Two- Family Dwellings)

**PART II – Electrical Permit Fee Schedule**

**PERMIT FEES**

<b>Electrical Only New Construction (5 inspections maximum)</b>	
Plan review per 100 gross square feet or fraction thereof	\$5.00/ \$200.00 minimum
Inspections per 100 gross square feet or fraction thereof	\$12.00/ \$500.00 minimum

- Additional plan review submissions will be reviewed at a rate of \$150.00/hr. (1 hr. minimum)
- Phased construction that requires additional inspections may be charged \$150.00/hr. (1 hr. minimum)

<b>Electrical Only Additions (5 Inspections maximum)</b>	
Plan review per 100 gross square feet or fraction thereof	\$5.00/ \$200.00 minimum
Inspections per 100 gross square feet or fraction thereof	\$12.00/ \$500.00 minimum

- Additional plan review submissions will be reviewed at a rate of \$150.00/hr. (1 hr. minimum)
- Phased construction that requires additional inspections may be charged \$120.00/hr. (1 hr. minimum)

<b>Electrical Only Alterations (Number of inspections to be determined)</b>	
Plan review per 100 gross square feet or fraction thereof	\$5.00 \$100.00 minimum
Inspections per 100 gross square feet or fraction thereof	\$12.00 \$250.00 minimum

- Includes Electric Services, Feeders, Panel Boards, Signs, Motors, Generators, Transformers, Vaults, Enclosures, HVAC electrical connections Etc.
- Phased construction that requires additional inspections may be charged \$120.00/hr. (1 hr. minimum)

- *Additional plan review submissions will be reviewed at a rate of \$150.00/hr. (1 hr. minimum)*
- *Alterations that cannot be calculated by square footage will be calculated per miscellaneous electrical only fees.*

<b>Swimming Pools, Spas</b>	
Three-year State Certification	Quote Required

<b>Miscellaneous Electrical Only</b> (Number of inspections to be determined)	
Plan review 1% of total cost of construction (materials and labor)	\$120.00 minimum
2% of total cost of construction (materials & labor)	\$250.00 minimum

- *Cell towers, retaining walls, roofs, signs, ramps, decks, Swimming pools etc.*
- *Phased construction that requires additional inspections may be charged \$120.00/hr. (1 hr. minimum)*
- *Additional plan review submissions will be reviewed at a rate of \$150.00/hr. (1 hr. minimum)*
- *Any electrical projects not covered elsewhere in Part II of this fee schedule shall be priced as miscellaneous electrical only.*

**NON-RESIDENTIAL**  
(Commercial & Residential – other than One- and Two-Family Dwellings)  
**PART III – Plumbing Permit Fee Schedule**  
**PERMIT FEES**

<b>Plumbing Only New Construction (5 inspections maximum)</b>	
Plan review per 100 gross square feet or fraction thereof	\$5.00 \$200.00 minimum
Inspections per 100 gross square feet or fraction thereof	\$12.00 \$500.00 minimum

- *Additional plan review submissions will be reviewed at a rate of \$150.00/hr. (1 hr. minimum)*
- *Phased construction that requires additional inspections may be charged \$120.00/hr. (1 hr. minimum)*

<b>Plumbing Only Additions (5 Inspections maximum)</b>	
Plan review per 100 gross square feet or fraction thereof	\$5.00 \$200.00 minimum
Inspections per 100 gross square feet or fraction thereof	\$12.00 \$500.00 minimum

- *Additional plan review submissions will be reviewed at a rate of \$150.00/hr. (1 hr. minimum)*

- *Phased construction that requires additional inspections may be charged \$120.00/hr. (1 hr. minimum)*

<b>Plumbing Only Alterations (Number of inspections to be determined)</b>	
Plan review per 100 gross square feet or fraction thereof	\$5.00 \$120.00 minimum
Inspections per 100 gross square feet or fraction thereof	12.00 \$250.00 minimum

- *Additional plan review submissions will be reviewed at a rate of \$150.00/hr. (1 hr. minimum)*
- *Phased construction that requires additional inspections may be charged \$120.00/hr. (1 hr. minimum)*
- *Alterations that cannot be calculated by square footage will be calculated per miscellaneous plumbing only fees.*

<b>Miscellaneous Plumbing Only (Number of inspections to be determined)</b>	
Plan review 1% of total cost of construction (materials and labor)	\$120.00 minimum
2% of total cost of construction (materials & labor)	\$250.00 minimum

- *Cell towers, retaining walls, roofs, signs, ramps, decks, Swimming pools etc.*
- *Additional plan review submissions will be reviewed at a rate of \$150.00/hr. (1 hr. minimum)*
- *Phased construction that requires additional inspections may be charged \$120.00/hr. (1 hr. min)*
- *Any plumbing projects not covered elsewhere in Part III of this fee schedule shall be priced as miscellaneous plumbing only.*

**NON-RESIDENTIAL**

(Commercial & Residential – other than One- and Two- Family Dwellings)

**PART IV – Mechanical Permit Fee Schedule**

**PERMIT FEES**

<b>Mechanical Only New Construction (5 inspections maximum)</b>	
Plan review per 100 gross square feet or fraction thereof	\$5.00/ \$200.00 minimum
Inspections per 100 gross square feet or fraction thereof	\$12.00/ \$500.00 minimum

- *Additional plan review submissions will be reviewed at a rate of \$150.00/hr. (1 hr. minimum)*
- *Phased construction that requires additional inspections may be charged \$120.00/hr. (1 hr. minimum)*

**Mechanical Only Additions (5 Inspections maximum)**

Plan review per 100 gross square feet or fraction thereof	\$5.00/ \$200.00 minimum
Inspections per 100 gross square feet or fraction thereof	\$12.00/ \$500.00 minimum

- *Additional plan review submissions will be reviewed at a rate of \$150.00/hr. (1 hr. minimum)*

### **Mechanical Only Alterations**

Plan review per 100 gross square feet or fraction thereof	\$5.00/ \$100.00 minimum
Inspections per 100 gross square feet or fraction thereof	\$12.00/ \$250.00 minimum

- *Includes associated duct work/piping.*
- *Electrical hook-ups require an electrical permit.*
- *Additional plan review submissions will be reviewed at a rate of \$150.00/hr. (1 hr. minimum)*
- *Phased construction that requires additional inspections may be charged \$120.00/hr. (1 hr. minimum)*
- *Alterations that cannot be calculated by square footage will be calculated per misc. fees.*

### **Commercial Hood and Duct Systems and Process Equipment Exhausts**

Plan review 1% of total cost of construction (materials and labor)	\$150.00 minimum
2% of total cost of construction (materials and labor)	\$300.00 minimum

- *Includes associated duct work/piping.*
- *Electrical hook-ups require an electrical permit.*
- *Additional plan review submissions will be reviewed at a rate of \$150.00/hr. (1 hr. minimum)*

### **Miscellaneous Mechanical only** (Number of inspections to be determined)

Plan review 1% of total cost of construction (materials and labor)	\$100.00 minimum
2% of total cost of construction (materials & labor)	\$200.00 minimum

- *Includes associated duct work/piping.*
- *Additional plan review submissions will be reviewed at a rate of \$150.00/hr. (1 hr. minimum)*
- *Phased construction that requires additional inspections may be charged \$120.00/hr. (1 hr. minimum)*

**NON-RESIDENTIAL**  
 (Commercial & Residential – other than One- and Two- Family Dwellings)  
**PART V – Fire Suppression & Detection Systems Permit Fee Schedule**  
**PERMIT FEES**

<b>Fire Sprinkler Systems</b> (Number of inspections to be determined)	
Plan review per 100 gross square feet or fraction thereof	\$1.50/ \$250.00 Minimum
Inspection for 1 to 75 heads	\$350.00
Inspection for Each addition head over 75	\$1.00
Fire Line Inspection per linear foot	\$0.15/ \$350.00 Minimum
Fire Pump Inspection	\$450.00
Fire Loop Inspection per linear foot	\$0.15/ \$350.00 Minimum

- *Additional plan review submissions will be reviewed at a rate of \$150.00/hr. (1 hr. minimum)*
- *Phased construction that requires additional inspections may be charged \$120.00/hr. (1 hr. minimum)*

<b>Fire Detection / Alarm Systems</b> (Number of inspections to be determined)	
Plan review per 100 gross square feet or fraction thereof	\$1.50/ \$250.00 Minimum
Inspections per 100 gross square feet or fraction thereof	\$10.00/ \$250.00 Minimum

- *Additional plan review submissions will be reviewed at a rate of \$150.00/hr. (1 hr. minimum)*
- *Phased construction that requires additional inspections may be charged \$120.00/hr. (1 hr. minimum)*

<b>ANSUL or Alternate Fire Suppression System</b> (Number of inspections to be determined)	
Plan review 1% of total cost of construction (materials and labor)	\$150.00 Minimum
2% of total cost of construction (materials and labor)	\$300.00 Minimum

- *Additional plan review submissions will be reviewed at a rate of \$150.00/hr. (1 hr. minimum)*
- *Phased construction that requires additional inspections may be charged \$120.00/hr. (1 hr. minimum)*
- *Utility water connection fee per plumbing fee schedule*

<b>Sprinkler system alterations Only (2 inspections)</b>	
Plan review 1% of total cost of construction (materials and labor)	\$150.00 Minimum
2% of total cost of construction (materials & labor)	\$300.00 Minimum

- *Additional plan review submissions will be reviewed at a rate of \$150.00/hr. (1 hr. minimum)*
- *Additional inspections charge re-inspection fees.*
- *Building, Plumbing, Mechanical and Electrical Permit Fees Additional*
- *Any Sprinkler or Alarm System projects not covered elsewhere in Part V of this fee schedule shall be priced as Sprinkler system alterations only.*

### RIGHT TO KNOW FEES

<b>Record type</b>	
Black and White Hard Copies	\$0.25/Each
Color Hard Copies	\$0.50/Each
Records Delivered Via Email	No Charge
Flash Drive	Actual Cost
Redaction	No Additional Cost
Photographing a Record	No Additional Cost
Postage	Actual Cost
Certification	\$5.00/Record

### ZONING/PLANNING/UCC APPLICATION FEES

<b>Appeals to the UCC Appeals Board</b>	\$2,000.00 Fee, additional fees will apply as assessed by the WCCRUC Appeals Board
<b>Fee-In-Lieu of Recreation and Open Space per Dwelling Unit (over the required 10 units)</b>	\$1,000.00
Special Exception, Variance, Validity, and all other Hearings before the Zoning Hearing Board	\$1,000.00 Non-refundable filing fee; and \$1,000 Escrow; and Applicable Consultant Fees  \$500.00 Non-refundable fee for each additional hearing
Conditional Use and all other Applications, Appeals, and Hearings before the Board of Supervisors.	\$1,000.00 Non-refundable filing fee; and \$1,000.00 Escrow  \$500.00 Non-refundable fee for each additional hearing.
A fully executed Professional Services Agreement must be attached to each application	
Curative Amendment	\$1,000.00 Non-refundable filing fee; and \$1,000.00 Escrow



	\$500.00 Non-refundable fee for each additional hearing.
Owner Initiated Zoning Change Request	\$1,500.00 Non-refundable filing fee; and \$1,000.00 Escrow  \$500.00 Non-refundable fee for each additional hearing.
If the applicant is applying for a Preliminary/Final application - must get a Board of Supervisor waiver.	Both Preliminary and final application fees will apply.
Subdivision/Land Development Application Residential	\$1,000 for Sketch plan, plus any applicable consultant review fees, \$2,000 escrow  \$2,500.00 for Preliminary plan, plus \$100.00 per lot, and any applicable consultant review fees, \$2,000 escrow  \$1,500.00 for Final plan, plus \$50.00 per lot, and any applicable consultant review fees, \$2,000 escrow
Subdivision/Land Development Application Non-Residential  If granted preliminary/final status, applicant must pay both application fees.	\$1,000.00 for Sketch plan, plus any applicable consultant review fees, \$2,000 escrow  \$2,500.00 for Preliminary plan, plus \$100.00 per quarter acre, and any applicable consultant review fees, \$2,000 escrow  \$1,500.00 for Final plan, plus \$50.00 per quarter acre, and any applicable consultant review fees, \$2,000 escrow
Zoning Compliance Letters/Permits	\$125.00

**DISCLAIMER**

The failure to list, in this Resolution, a fee that is properly listed elsewhere shall not obviate the responsibility to pay that fee.

**RESOLVED** and **ADOPTED** this 6<sup>th</sup> day of January 2025.

West Pikeland Township  
Board of Supervisors

By:

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Vice Chair

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Supervisor

Attest:

\_\_\_\_\_  
THERESA STOCKDALE  
Assistant Secretary



# West Pikeland Township

## RESOLUTION NO. 2025-03 DEPOSITORY OF TOWNSHIP FUNDS

**WHEREAS**, Section 708 of the Second Class Township Code requires Townships to establish a depository or depositories for township funds meeting the requirements of Section 708 of the Second Class Township Code,

**WHEREAS**, the Township has or may have funds deposited in the several depositories,

**NOW, THEREFORE BE IT AND IT IS HEREBY RESOLVED** by the Board of Supervisors of West Pikeland Township, Chester County, that the following depositories are designated and established by the Township. Others may be added depending on current rates and needs

Mid Penn Bank  
Pennsylvania Local Government Investment Trust (PLGIT)  
Fulton Bank

**RESOLVED** and **ADOPTED** this 6<sup>th</sup> day of January 2025.

West Pikeland Township  
Board of Supervisors

By:

\_\_\_\_\_ Chair

\_\_\_\_\_ Vice Chair

\_\_\_\_\_ Supervisor

\_\_\_\_\_ Supervisor

\_\_\_\_\_ Supervisor

Attest:

\_\_\_\_\_  
THERESA STOCKDALE

Assistant Secretary





# West Pikeland Township

## RESOLUTION NO. 2025-04 MILEAGE REIMBURSEMENT

**WHEREAS**, Section 607 of the Second Class Township Code permits Townships to establish a mileage reimbursement fee for employees when using personal vehicles while on Township business.

**WHEREAS**, the Internal Revenue Service has established 70 cents per mile to be such employee/official reimbursement fee for 2025.

**NOW, THEREFORE BE IT AND IT IS HEREBY RESOLVED** by the Board of Supervisors of West Pikeland Township, Chester County, hereby establishes a rate of 70 cents per mile or the then current IRS Rate for reimbursements to its employees/officials for use of their personal vehicle while on Township Business.

**RESOLVED** and **ADOPTED** this 6<sup>th</sup> day of January 2025.

West Pikeland Township  
Board of Supervisors

By:

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Vice Chair

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Supervisor

Attest:

\_\_\_\_\_  
THERESA STOCKDALE  
Assistant Secretary



# West Pikeland Township

## RESOLUTION NO. 2025-05 FIRE COMPANY DESIGNATION

**A RESOLUTION RECOGNIZING THE KIMBERTON AND LIONVILLE VOLUNTEER FIRE COMPANIES AND RELIEF ASSOCIATIONS AS THE OFFICIALLY RECOGNIZED FIRE COMPANIES TO PROVIDE PRIMARY FIRE PROTECTION AND RELATED SERVICES TO WEST PIKELAND TOWNSHIP; AUTHORIZING ACTIVITIES OF THE FIRE COMPANIES, OFFICERS AND MEMBERS OF THE FIRE COMPANIES FOR THE PURPOSE OF DEFINING PUBLIC FIREFIGHTING DUTIES AND ACTIVITIES AND OF PROVIDING ADDITIONAL PROTECTION TO FIREFIGHTERS UNDER WORKERS' COMPENSATION LAW.**

**SECTION 1. FIRE COMPANIES RECOGNIZED.** The Kimberton and Lionville Volunteer Fire Companies and their relief associations operating in the Township of West Pikeland, a Township of the Second Class, Chester County, Pennsylvania, are hereby designated as the officially recognized primary fire companies for the Township.

**SECTION 2. AUTHORIZED ACTIVITIES OF THE FIRE COMPANIES.** The fire companies recognized by the Township are hereby authorized to provide such services to the Township as may-be necessary for the protection of property and persons situate therein, which include, by way of example and not of limitation, the extinguishments and prevention of loss of life and property from fire, automobile accidents, medical emergencies, hazardous materials incidents, and other dangerous situations.

The fire companies may also provide non-emergency and public service functions, such as, again by way of example and not of limitation, removing water from property after storms, and assisting in the removal, abatement and prevention of damage or injury to persons or property whether through natural causes or man-made situations..

The fire companies may also conduct and participate in such training activities and drills, either within or outside the Township, as may be deemed necessary by the officers of the fire companies to maintain proficiency in providing the services.

**SECTION 3. AUTHORIZED ACTIVITIES OF MEMBERS OF THE FIRE COMPANIES.** In addition to participating in the activities of the fire companies as authorized above, or in going to and returning from any activity, the members of the fire companies recognized by the Township are also authorized to do the following:

- a. Engage in any drill, training, ceremony, practice, test, or parade when duly called for or authorized by an officer or officers of the fire companies.
- b. Engage in fund-raising activities for the fire companies, when authorized by an officer or officers of the fire companies.
- c. Engage in the performance of any other duty or activity authorized by any officer

of the recognized fire companies.

**SECTION 4. FIRE DISTRICTS** The Township shall have two fire districts as defined as follows:

a. Kimberton Fire Company shall be assigned all addresses from the northeastern Township line through and up to and including Yellow Springs Road and all non-thru roads off Yellow Springs Road and Art School Road and all roads off Art School Road within West Pikeland Township, and with the addition of Meredith Lane and Miller Road.

b. Lionville Fire Company shall serve all other areas of the Township.

**SECTION 5. PURPOSE** The purpose of this Resolution is to recognize the Kimberton and Lionville Volunteer Fire Companies as the official fire companies of the Township and to state the authorized activities of firefighters for workmen's compensation purposes.

**RESOLVED and ADOPTED** this 6<sup>th</sup> day of January 2025.

West Pikeland Township  
Board of Supervisors

By:

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Vice Chair

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Supervisor

Attest:

\_\_\_\_\_  
THERESA STOCKDALE  
Assistant Secretary



# West Pikeland Township

## RESOLUTION NO. 2025-06 DESIGNATED AMBULANCE SERVICE

**A RESOLUTION RECOGNIZING THE UWCHLAN AMBULANCE COMPANY AS THE PRIMARY OFFICIALLY RECOGNIZED AMBULANCE COMPANY TO PROVIDE AMBULANCE SERVICES TO WEST PIKELAND TOWNSHIP.**

The Uwchlan Ambulance Company operating in the Township of West Pikeland, a Township of the Second-Class, Chester County, Pennsylvania, is hereby designated the officially recognized primary BLS and ALS ambulance Company for the Township.

Uwchlan Ambulance Corps shall serve all areas of the Township.

Further, in the event that the Uwchlan Ambulance Company is not available for response, the Chester County Department of Emergency Services shall assign the closest available BLS and ALS ambulance company for response.

**FURTHER, BE IT RESOLVED THAT** the Chester County Department of Emergency Services shall assign the closest air ambulance service(s) as primary provider(s) within the Township as appropriate. In addition, the Department shall designate secondary air ambulance up to the fifth due in order of closest.

**RESOLVED** and **ADOPTED** this 6<sup>th</sup> day of January 2025.

West Pikeland Township  
Board of Supervisors

By:

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Vice Chair

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Supervisor

Attest:

\_\_\_\_\_  
THERESA STOCKDALE  
Assistant Secretary





# West Pikeland Township

## RESOLUTION NO. 2025-07 COMPENSATION OF TOWNSHIP MANAGER

**WHEREAS**, the Board of Supervisors of West Pikeland Township have appointed Joseph L. Romano III as Township Manager effective January 1, 2025, it being understood that he is an employee at will,

**WHEREAS**, the Second-Class Township Code provides that the compensation of the Township Manager be set by resolution.

**NOW, THEREFORE BE IT AND IT IS HEREBY RESOLVED** by the Board of Supervisors of West Pikeland Township, Chester County, that the compensation of Joseph L. Romano III as Township Manager be \$30,000 per year.

**RESOLVED** and **ADOPTED** this 6<sup>th</sup> day of January 2025.

West Pikeland Township  
Board of Supervisors

By:

\_\_\_\_\_ Chair

\_\_\_\_\_ Vice Chair

\_\_\_\_\_ Supervisor

\_\_\_\_\_ Supervisor

\_\_\_\_\_ Supervisor

Attest:

\_\_\_\_\_  
THERESA STOCKDALE  
Assistant Secretary



# West Pikeland Township

## RESOLUTION NO. 2025 - 08 APPROVING THE ACT 537 OFFICIAL PLAN UPDATE

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF WEST PIKELAND TOWNSHIP, CHESTER COUNTY, PENNSYLVANIA, APPROVING THE ACT 537 OFFICIAL PLAN UPDATE AS A REVISION OF THE WEST PIKELAND TOWNSHIP OFFICIAL SEWAGE FACILITIES PLAN; AND SUBMITTING CERTAIN TECHNICAL INFORMATION REGARDING THE PROPOSED DESIGN OF THE SEWAGE DISPOSAL SYSTEM TO THE PENNSYLVANIA DEPARTMENT OF ENVIRONMENTAL PROTECTION.**

**WHEREAS**, Section 5 of the Act of January 24, 1966, P.L. 1535, No. 537 known as the “Pennsylvania Sewage Facilities Act”, as amended, and the Rules and Regulations of the Pennsylvania Department of Environmental Protection (PADEP) adopted thereunder, Chapter 71 of Title 25 of the Pennsylvania Code, requires West Pikeland Township (the “Township”) to adopt an Official Sewage Facilities Plan providing for sewage services adequate to prevent contamination of waters and/or environmental health hazards with sewage wastes, and to revise said Plan whenever it is necessary to meet the sewage disposal needs of the Township;

**WHEREAS**, Arro Consulting, Inc. has prepared an Act 537 Official Plan Update (the “Plan”), dated July 2018 and revised November 2024, which provides for improvements of and expansion of sewage facilities as necessary in the Township;

**WHEREAS**, the Plan provides the basis for the implementation of the following alternatives: (1) Continue to educate and communicate on the existing Township Ordinances related to Sewage Planning addressed in “Community on Lot Sewage Systems (Ordinance 2004-204); “Sanitary Sewage Disposal System” (Ordinance 2004-205); “Procedures for Use of Holding Tanks” (Ordinance 2006-202) and “Septic Maintenance” (Ordinance 2017-01); (2) Continue Community Engagement and Education on the importance of proper sewer management; and (3) Utilize the comprehensive septage (on-lot disposal) system for managing parcels that continue to utilize on-lot disposal systems. and

**WHEREAS**, the Township finds that the Plan described above conforms to applicable zoning, subdivision, other municipal ordinances and plans, and to a comprehensive program of pollution control and water quality management.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township hereby adopts and submits to the Pennsylvania Department of Environmental Protection for its approval, as a revision to the Official Act 537 Plan of the Township, the Plan, dated July 2018, revised November 2024. The Township hereby assures the Department of the complete and timely implementation of the Plan within the time limits established in the implementation schedule, as required by law.

**RESOLVED** and **ADOPTED** this 6<sup>th</sup> day of January 2025.

West Pikeland Township  
Board of Supervisors

By:

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Vice Chair

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Supervisor

Attest:

\_\_\_\_\_  
THERESA STOCKDALE  
Assistant Township Secretary



# West Pikeland Township

## RESOLUTION NO. 2025-09 DESTRUCTION OF MUNICIPAL RECORDS

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF WEST PIKELAND TOWNSHIP, CHESTER COUNTY, PENNSYLVANIA, DECLARING ITS INTENT TO FOLLOW THE SCHEDULES AND PROCEDURES FOR DISPOSITION OF RECORDS AS SET FORTH IN THE MUNICIPAL RECORDS MANUAL APPROVED ON DECEMBER 16, 2008 (AMENDED MARCH 28, 2019).**

**WHEREAS**, by virtue of Resolution No.2025-09, adopted January 06, 2025, West Pikeland Township declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved December 16, 2008, and,

**WHEREAS**, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality;

**NOW, THEREFORE, BE IT RESOLVED** That the Board of Supervisors of West Pikeland Township, Chester County, Pennsylvania, in accordance with the above cited Municipal Records Manual, hereby authorizes the disposition of the following public records:

Office Township Treasurer:

- AP/Vendor 1099's (2010 thru 2016)
- Payroll Files (2009 thru 2016)
- Bank Statements & Deposits (2009 thru 2016)
- Tax Collections (2008 thru 2016)

**RESOLVED and ADOPTED** this 6th day of January 2025.

West Pikeland Township  
Board of Supervisors

By:

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Vice Chair

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Supervisor

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Supervisor

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Supervisor

Attest:

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THERESA STOCKDALE  
Assistant Secretary