



West Pikeland Township

ATTENDING BOARD OF SUPERVISORS	ATTENDING TOWNSHIP PERSONNEL
Noreen Vigilante, Chair	Dorene Guistwhite, Township Treasurer
Harold M. Hallman, III	Madison Kerr, Township Secretary
Steven Costa, Supervisor	Joseph L. Romano, Township Manager
Carin Mifsud, Supervisor	Shane Clark, Chief of Police
Thomas McLewee, Supervisor	Guy Donatelli, Solicitor

Ms. Vigilante called the meeting to order on September 3, 2024, at 7:30 PM and led the Pledge of Allegiance.

APPROVAL OF AGENDA

Mr. Costa made a motion to approve the agenda of the September 3, 2024, Board of Supervisors meeting. Mr. McLewee seconded the motion. The motion was unanimously approved.

APPROVAL OF THE MINUTES

Mr. Costa made a motion to approve the minutes of the August 19, 2024, Board of Supervisors meeting. Mr. McLewee seconded the motion. The motion was unanimously approved.

EXECUTIVE SESSIONS

Ms. Vigilante stated the Board held an executive session before the September 3, 2024, meeting. The topic of conversation was personnel.

REPORTS

Library: Ms. Nancy Niggel gave her report for the month of June and July and gave her written report to the Board. The Board thanked Ms. Niggel for her report.

PUBLIC COMMENT

There was no public comment.

UNFINISHED BUSINESS

Approval of Did You Know postcard #3: Mr. Romano explained that this postcard completes the informational series concerning the services, expenses, and taxes. Mr. Costa made a motion to approve the Did You Know postcard #3. Mr. McLewee seconded the motion. The motion passed 4-1.

NEW BUSINESS

Zoning Hearing Board and Historic/HARB Commission Resignations and Appointments: Ms. Vigilante explained that Mr. Jeff Guistwhite is resigning from the Zoning Hearing Board and Mr. John-Paul McGovern is resigning from the Historic/HARB team. Ms. Vigilante stated they are both moving out of the Township and thanked them for their volunteer services.

Ms. Vigilante stated that Mr. Joshua Sukenick would be joining the Zoning Hearing Board as an alternate member. Mr. Sukenick stood and introduced himself to the Board. The Board thanked him for volunteering.

Ms. Vigilante stated that Mr. Brian Lacey would be joining Historic/HARB and Land Trust. Mr. Lacey stood and introduced himself to the Board. The Board thanked him for volunteering.

Ms. Vigilante stated that Mr. Don Finn would be joining the West Pikeland Land Trust. Mr. Don Finn stood and introduced himself. The Board thanked him for volunteering.

Mr. Hallman made a motion to approve Mr. Sukenick to the Zoning Hearing Board. Ms. Mifsud seconded the motion. The motion passed unanimously.

Ms. Mifsud made a motion to approve Mr. Lacey to the Historic/HARB Commission. Mr. Costa seconded the motion. The motion passed unanimously.

Mr. Hallman made a motion to appoint Mr. Lacey to the West Pikeland Land Trust. Ms. Mifsud seconded the motion. The motion passed unanimously.

Ms. Mifsud made a motion to accept the appointment of Don Finn to the West Pikeland Land Trust. Mr. Costa seconded the motion. The motion passed unanimously.

Uwchlan Ambulance Report to West Pikeland: Mr. Romano introduced Ms. Kathi Cozzone and Ms. Tammy Whiteman of Uwchlan Ambulance. Ms. Cozzone and Ms. Whiteman gave an overview of their mission and vision of Uwchlan Ambulance and shared with the Board their current needs (e.g., new equipment, new ambulance, repairs on the current building). They also shared with the Board their new upcoming service, Mobile Integrated Healthcare, which is for community care. Ms. Cozzone and Ms. Whiteman shared their 2024 capital request from the Board is \$5,000, the 2025 estimated request is \$30,000 and their 2025 estimated capital request is \$25,000. The Board thanked Ms. Cozzone and Ms. Whiteman for their presentation and stated they would discuss their request during budget sessions.

Purchasing Policy: Mr. Romano explained that this policy codifies authorities regarding expenditures, state bidding requirements, credit cards, emergencies, gifts, and conflicts. Mr. Costa made a motion to approve the Purchasing Policy. Mr. McLewee seconded the motion. The motion passed unanimously.

Ms. Betty's Day Camp Lease Renewal: Mr. Romano stated that the lease captures maintenance and safety concerns while extending the lease for an additional five (5) years. Mr. Hallman stated he was concerned about accidents that happen because of traffic from the camp. Mr. Romano

stated that the camp has a person who directs traffic to help minimize the accidents and traffic. Mr. Costa made a motion to approve Ms. Betty's Day Camp Lease Renewal. Mr. McLewee seconded the motion. The motion passed unanimously.

Approval to announce farm lease & maintenance bids: Mr. Romano presented the following leases for BoS approval to announce:

Two-year farm leases for three properties: Clover Mill, Windolph Knoll (401/Upper Pine Creek), and Walnut Lane (1 Jan 25 thru 31 Dec 26). Ms. Mifsud made a motion to approve the farmland lease bid. Mr. Costa seconded the motion. The motion passed unanimously.

Two-year maintenance bids for Seasonal Snow & Ice Removal (1 Jan 25 thru 15 Apr 26), Seasonal Tree Removal (1 Jan 25 thru 31 Dec 26) and Seasonal Lawn Maintenance (15 Mar 25 thru 14 Mar 26). Ms. Mifsud made a motion to approve the snow and ice removal bid. Mr. McLewee seconded the motion. The motion passed unanimously. Mr. Costa made a motion to approve the tree removal bid. Mr. McLewee seconded the motion. The motion passed unanimously. Ms. Mifsud made a motion to approve the lawn maintenance bid. Mr. Costa seconded the motion. The motion passed unanimously.

Approval to purchase a compact front end loader for Public Works not to exceed \$45,000: Mr. Romano explained that working with Swarthmore Borough, Mr. Cowan, and Mr. Hallman, evaluated the pros and cons between new and used equipment and recommend purchasing the used Compact Front End Loader. Mr. Romano stated he has a call into the Swarthmore Borough Manager, Bill Webb, to ask whether leadership would be willing to remove the Loader from Municibid and sell to us directly, saving 9% (~\$4k). Ms. Mifsud made a motion to approve the purchase of the compact front end loader not to exceed \$45,000. Mr. McLewee seconded the motion. The motion passed unanimously.

Historic Yellow Springs Open House & Fall Festival update by Bryan Maher: Mr. Bryan Maher (EAC) stated that this is the third annual fall festival. Mr. Maher stated that this event will be hosted by both Historic Yellow Springs and the West Pikeland EAC. Mr. Maher stated that this event will be held on October 20, 2024, from 12:00pm to 4:00pm. The Board thanked Mr. Maher and Mr. Tim Compton for their efforts to make this event possible.

Approve request seeking assistance from the PA Department of Community & Economic Development: Mr. Romano explained that the Department of Community and Economic Development will evaluate the township's public safety responsibility, to include current capabilities, personnel, equipment, training, technology, and compliance with federal and state laws. Ms. Mifsud made a motion to approve the request seeking assistance from the PA Department of Community and Economic Development. Mr. Costa seconded the motion. The motion passed unanimously.

ANNOUNCEMENTS

The next Board of Supervisors meetings are scheduled for Monday, September 16, 2024, and Monday, October 7, 2024, at 7:30 PM.

Pine Creek Park Gazebo Dedication – October 11, 2024, at 12:00 P.M.: Ms. Vigilante explained that the Gazebo at Pine Creek Park will be dedicated to Mr. Charlie Humphreys on October 11, 2024, at 12:00pm.

ADJOURNMENT

Ms. Mifsud made a motion to adjourn the meeting at 8:48pm. Mr. McLewee seconded the motion. The motion passed unanimously.

Respectfully submitted,



Madison Kerr

West Pikeland Township Secretary