



West Pikeland Township  
1645 Art School Road  
Chester Springs, Pennsylvania  
Board of Supervisors  
May 16, 2022

ATTENDING BOARD OF SUPERVISORS	ATTENDING TOWNSHIP PERSONNEL
Carin Mifsud, Chair	Barbara Kelley, Township Manager
Noreen Vigilante, Vice Chair	Melissa Geoghegan, Township Secretary
Harold Hallman III, Supervisor	Dorene Guistwhite, Township Treasurer
Richard Bright, Supervisor	Shane Clark, Chief of Police
Steve Costa, Supervisor	

Ms. Mifsud called the meeting to order on May 16, 2022, at 7:30 PM and led the Pledge of Allegiance.

#### **APPROVAL OF AGENDA**

Ms. Vigilante motioned to approve the agenda with the change of moving agenda items Insurance Agreement and Township Storage Facility under Unfinished Business to the end of the agenda. The motion was seconded by Mr. Costa and unanimously approved.

#### **APPROVAL OF THE MINUTES**

Ms. Mifsud requested of the Board any corrections to the Board of Supervisors Meeting Minutes from May 2, 2022. Mr. Hallman motioned to approve the minutes as submitted. The motion was seconded by Dr. Bright and unanimously approved.

#### **EXECUTIVE SESSION**

Executive Session was held immediately before the May 16, 2022 for personnel matters.

#### **REPORTS**

**Police, Chief Shane Clark:** In April 2022 the West Pikeland Police Department responded to 572 calls, spent 738 hours on police duties, issued 37 traffic citations, 44 warnings and responded to 1 harassment, 3 trespassing, 1 criminal mischief, 1 soliciting without a permit, 1 fraud, 1 identity theft and 7 suspicious conditions complaints.

#### **PUBLIC COMMENT**

*Bryan Maher, West Pikeland Township Resident:* Mr. Maher thanked Chief Clark for traffic control during the May 14, 2022 Road Clean Up event along Rt. 113.

#### **UNFINISHED BUSINESS**

**LED Parking Lot Lights** Mr. Hallman motioned to approve LED lighting and timer quote from Lightning Technologies not to exceed \$3,555.00. The motion was seconded by Ms. Vigilante and unanimously approved.

**Glass Wall Update:** There are two options for the roof line - patch the current section that has glass or replace the entire roof. Options for door replacement include removing existing doors and replacing

with French doors and adding a sliding barn door to cover the right side set of French doors. The door to the left will need to be ADA compliant. The Board directed Township Manager Barbara Kelley to determine if operable windows are permitted in government buildings.

### **NEW BUSINESS**

**Approval of Bills and Treasurer's Report:** Mr. Hallman III abstained from voting on the motion to pay check number 9180 for PSATS and check number 9178 for Hallman's General Store because of a conflict as the motion provides for a payment from West Pikeland Township to Mr. Hallman and Hallman's General Store. Mr. Costa abstained from voting on the motion to pay check number 9194 for PSATS because of a conflict as the motion provides for a payment from West Pikeland Township to Mr. Costa.

Ms. Vigilante motioned to approve the Treasurer's Report and the Bills. The motion was seconded by Dr. Bright and unanimously approved.

**Green Valleys Watershed Association Instream Monitoring on Parcel 34-4-52.1:** Vicky Laubach, Director of Green Valleys Watershed Association, informed the Board that the instream monitoring will be done in partnership with The Delaware Estuary organization to monitor Pickering Creek for water microbiology and macroinvertebrates.

**Green Valleys Watershed Association Mayfly Data Logger Installation at Pine Creek Park:** Ms. Vigilante motioned to approve the installation of a mayfly data monitor at Pine Creek Park. The motion was seconded by Mr. Costa and unanimously approved.

**Resignation of Donna Switzer from Environmental Advisory Council:** Mr. Hallman motioned to accept the resignation of Donna Switzer from the Environmental Advisory Council. The motion was seconded by Dr. Bright and unanimously approved. The Board directed staff to send a letter of appreciation to Ms. Switzer.

**Appointment of Sarah Newman to the Environmental Advisory Council:** Mr. Costa motioned to appoint Sarah Newman to the Environmental Advisory Council. The motion was seconded by Dr. Bright and unanimously approved.

**UV Light System:** Mr. Hallman motioned to approve UV Light System quote from F.H. Swisher Plumbing and Heating Company not to exceed \$2,982.00. The motion was seconded by Mr. Costa and unanimously approved.

**Police Contract:** Discussed that there were minor changes to the contract and the Board was in agreement with said changes.

**Police Officer Brian Carr, Part Time:** Mr. Hallman motioned to approve the hiring of Brian Carr as a Part Time Police Officer pending the successful completion of required background, psychological and physical checks. The motion was seconded by Ms. Vigilante and unanimously approved.

**Police Officer Jason Listmeier, Part Time:** Mr. Hallman motioned to approve the hiring of Jason Listmeier as a Part Time Police Officer pending the successful completion of required background, psychological and physical checks. The motion was seconded by MR. Costa and unanimously approved.

**Insurance Agreement:** The Board directed Ms. Kelley to sign the Insurance Agreement and return by the deadline.

**Township Storage Facility:** The Board requested Ms. Kelley verify the square footage of the Palmer Horse Barn and get additional quotes for excavation at Walnut Lane Park for the new building. The Township Engineer provided two options for the township storage facility. Option #1 places the building alongside the current salt shed and needs less excavation. It will be more visible from the park and require more stone veneer. Option #2 places the building behind the salt shed and will need more excavation. It will be less visible as it will be built into a bank and require less stone veneer. The Board requested Ms. Kelley bid out the following: building to include two cupulas, three dormers, five bays; with a color scheme of red/beige or red/gray to match the salt shed; and two types of garage doors, panel or carriage style.

#### **ANNOUNCEMENTS**

The next Board of Supervisors meetings are scheduled for Monday, June 6, 2022, at 7:30 PM and Tuesday, June 21, 2022, at 7:30 PM.

#### **ADJOURNMENT**

Mr. Hallman moved to adjourn the meeting at 8:32 PM. The motion was seconded by Dr. Bright and unanimously approved.

Meeting was adjourned at 8:32 PM.

Respectfully submitted,

Melissa Geoghegan

West Pikeland Township Secretary