



**WEST PIKELAND TOWNSHIP  
1645 ART SCHOOL ROAD  
CHESTER SPRINGS, PA 19425**

**PARK AND RECREATION MINUTES  
May 2, 2024**

- I. CALL TO ORDER:** Nancy Niggel, Ryan Leithead, Jeff Loudin, Sam Wachsmuth, Jennifer Wachsmuth, Diana Urbanski, Janet Vrecenak, from Parks and Rec in attendance. Tom McLewee and Carin Mifsud from the BOS, Sarah from EAC and Arthur from Open Spaces in attendance.
- II. APPROVAL OF THE AGENDA**
  - a. Agenda Approved
- III. PUBLIC COMMENT**
  - a. No comments
- IV. MEETING MINUTE APPROVAL**
  - a. April minutes approved
- V. UNFINISHED BUSINESS:**
  - a. Treasurer Report
    - i. See attached.
  - b. Environmental Advisory Committee (EAC) Report by Sarah
    - i. Sunday, April 14 had a PCP maintenance/work day.
      1. Five volunteers
      2. Wrapped trees and cages
      3. Need another day of work
    - ii. Russian Olive near the creek need to be trimmed to allow light to new plantings
      1. Trimming is allowed with permission from Natural Lands
      2. Sarah to contact Natural Lands
    - iii. EAC applied for grant for maintenance of track area in PCP.
  - c. Open Space Report by Arthur
    - i. Nothing to report
  - d. AED in Parks
    - i. Need them at PCP, Walnut Lane, Pickering Grove
    - ii. Diana to find about AED and acquiring them
      1. How to get them

2. What type are available
  3. What is needed to support them
- e. Dog Park
- i. Pursuing a Dog Park at PCP
    1. Parks and Rec voted against pursuing a dog park at PCP.
- f. Playground Capital Campaign Funding
- i. Carin noted that we have a grant worth \$175 and need additional funds to complete the playground.
    1. Need additional money (\$75-100K) by April 1, 2025 or we would have to turn back the grant.
    2. Per the township, we can collect large tax deductible donations for this project.
      - a. Donators will get a tax deductible receipt.
      - b. If we know someone who can raise funds we should direct them to the township.
    3. The existing playground at PCP is not repairable.
- g. Disc Golf Update
- i. Sam reported that there are no updates related to the two holes we need to move.
- h. Pine Creek Park Benches
- i. Two donated benches were added to PCP around the playground
    1. Color is sand on brown (sand colored planks on brown legs)
    2. Approximately \$750-\$920/bench
    3. Made from recycled plastic
  - ii. Five existing benches around the playground and could use approximately eight new benches around the playground to replace the existing benches
  - iii. Recommend donation of \$1400 for a bench to include personalization.
  - iv. Township wants Parks and Rec's recommendation on bench. Our recommendations are:
    1. Personalization For Memorial or Honor only
    2. Color of Bench: Sand on Brown
    3. Font: Lucinda Calligraphy
    4. Font Color: Keel Blue
    5. Character Length: One plank length (6') only
    6. Location: On Front of Bench only
    7. Icon: No icon for any other benches
    8. Location in Park: Jeff and Ryan will produce a map showing the proposed locations for flat benches and high back bench
      - a. Sam will plot out map
    9. Initial Offering: 10 benches. Ryan to determine what the pricing is for flat benches as may want to include as an option.
    10. All Benches to be approved by the BOS

## **VI. NEW BUSINESS**

- a. Interior Park Signage

- i. The sand pit and tee pads are being destroyed by kids using rip rap rocks to destroy these areas.
  - ii. Rip Rap rocks also being left in the grass and can damage lawn mower.
  - iii. Parks and Rec recommends that the township be proactive and request that the BOS sends a letter to organizations who rent our parks listing our expectations of behavior at the parks.
    1. Letter should be sent prior to each season and BOS should ensure that the communication is forwarded to all the participant families in the organization who use out parks.
      - a. Should also be included in all rental agreements.
  - iv. Parks and Rec approved the sign template that Ryan designed. See attached.
    1. Jeff to get the template approved by the BOS
    2. Ryan to supply costs for metal and yard signs for future use.
- b. Trail Cams in Park
- i. Ryan got one or two cameras donated (use solar panels)
    1. Camera to cloud
    2. Need cloud subscription
      - a. Approximately \$30/month for subscription
    3. Do we want to pursue?
      - a. Parks and Rec agrees to pursue the research for cameras at PCP.
  - c. Additional Train Cutouts at Walnut Lane Park
    - i. Suggestion to add additional cut outs towards Anselma and addition another trail from rocks to trail.
    - ii. Jeff will map out the potential cutouts
      1. Could then present to the BOS to include in cutting contract for next season.

## **VII. ANNOUNCEMENTS**

- A. Next meeting June 6, 2024 @7:30 pm

## **VIII. ADJOURN**

- A. Meeting adjourned at 9:00 pm