



# West Pikeland Township

ATTENDING BOARD OF SUPERVISORS	ATTENDING TOWNSHIP PERSONNEL
Noreen Vigilante, Chair	Dorene Guistwhite, Township Treasurer
Harold M. Hallman, III	Madison Kerr, Township Secretary
Steven Costa, Supervisor	Joseph L. Romano, Township Manager
	Shane Clark, Chief of Police
Thomas McLewee, Supervisor	

Ms. Vigilante called the meeting to order on August 19, 2024, at 7:30 PM and led the Pledge of Allegiance.

## **APPROVAL OF AGENDA**

Mr. Hallman made a motion to approve the agenda of the August 19, 2024, Board of Supervisors meeting. Mr. Costa seconded the motion. The motion was unanimously approved.

## **EXECUTIVE SESSIONS**

Ms. Vigilante stated the Board held two executive sessions. One, after the Board of Supervisors meeting on July 15, 2024. The topic of discussion was personnel. Another, prior to the Board of Supervisors meeting on August 19, 2024. The topic of discussion was personnel and legal.

## **APPROVAL OF THE MINUTES**

Mr. Costa made a motion to approve the minutes of the July 15, 2024, Board of Supervisors meeting. Mr. Hallman seconded the motion. The motion was unanimously approved.

## **REPORTS**

*Police:* Chief Clark read his report for the month of July. The Board thanked the Chief for the report.

*Treasurer Report/Approval of Bills:* Ms. Guistwhite provided her written report to the Board. There were no questions. Mr. Costa made a motion to approve the bills. Mr. McLewee seconded the motion. The motion passed unanimously.

## **PUBLIC COMMENT**

Mr. Ryan Leithead asked the Police Chief if a speed sign could be placed on Bodine Road due to cars speeding. Chief Clark agreed.

Mrs. Karin Iannucci asked the board what the plans were for the Township Property at 1903 Parker Hill Lane. Mr. Romano stated that the Township investigated a few options (i.e., farming,

trials, and a solar farm). However, with the deed restrictions, a solar farm would not be possible. Mr. Romano stated that options are still being explored, farming appears the best option,

Ms. Vigilante stated that the Township is now accepting donations for the new proposed playground at Pine Creek Park. Ms. Vigilante stated there are signs at our parks with a QR code that leads directly to a donation page.

### **UNFINISHED BUSINESS**

*Approval of Did You Know postcard #3:* Mr. Romano explained that this postcard completes the informational series concerning the services, expenses and taxes. Mr. Romano stated that the cost to purchase 4,000 postcards is \$335.80 and the cost to mail the postcards is \$ 637.22. Mr. Romano asked the Board if they had any changes, suggestions, etc. The Board agreed to table the decision until the next Board meeting on September 3, 2024.

### **NEW BUSINESS**

*Approve usage of WPT Police funds to upgrade existing video surveillance system:* Chief Clark explained that the upgrades to the system allow for recording, interior and exterior coverage to include the SALT courtyard. Chief Clark stated the cost is \$12,500 which is below the threshold for requiring three phone quotes. Chief Clark stated that the money being used has come from donations. Mr. Costa made a motion to approve the usage of WPT Police funds to upgrade the existing video surveillance system. Mr. Hallman seconded the motion. The motion passed unanimously.

*Notification of 2025 Minimum Municipal Obligation (MMO) for Police Pension Plan:* Mr. Romano stated that annually, the Chief Administrative Officer estimates the Township's obligation ISO the Police Pension Plan. Mr. Romano explained that the notification satisfies Act 205 of 1984's requirement that the governing body be made aware of the expected financial "bill-to-pay" for the coming year 2025. Mr. Hallman made a motion to approve the 2025 MMO. Mr. Costa seconded the motion. The motion passed unanimously.

*Approve Resolution 2024-14 regarding the authority and management of the PennDOT Traffic Signal Maintenance Agreement:* Mr. Romano explained that this Resolution authorizes the Township Manager to submit the PennDOT Traffic Signal Maintenance Agreement, future modification and applications for traffic signal improvements. Mr. Romano explained that this requirement was mandated/issued with PennDOT Pub 191, dated 28 Dec 20. Mr. Hallman made a motion to approve Resolution 2024-14. Mr. Costa seconded the motion. The motion passed unanimously.

### **ANNOUNCEMENTS**

The next Board of Supervisors meetings are scheduled for Tuesday, September 3, 2024, and Monday, September 16, 2024, at 7:30 PM.

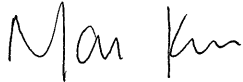
Pine Creek Park Gazebo Dedication – September 20, 2024, at 12:00 P.M.: Ms. Vigilante explained that she would not be present on that date and suggested the date be moved to October

11, 2024, at 12:00 P.M. Ms. Kerr agreed to check with Mrs. Humphrey's and change the date if available.

**ADJOURNMENT**

Mr. Hallman made a motion to adjourn the meeting at 8:06pm. Mr. Costa seconded the motion. The motion passed unanimously.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Madison Kerr". The signature is written in a cursive style with a large initial "M" and a long, sweeping underline.

Madison Kerr

West Pikeland Township Secretary