



West Pikeland Township  
 1645 Art School Road  
 Chester Springs, Pennsylvania  
 Board of Supervisors  
 November 7<sup>th</sup>, 2016 at 7:30 p.m.

| ATTENDING BOARD OF<br>SUPERVISORS | ATTENDING<br>TOWNSHIP PERSONNEL  |
|-----------------------------------|----------------------------------|
| Richard R. Bright, Jr., Chair     | Jim Wendelgass, Township Manager |
| Harold Hallman, Vice Chair        | Shane Clark, Chief of Police     |
| Charlie Humphreys, Supervisor     |                                  |
| Pam Conti, Supervisor             |                                  |

Dr. Bright called the meeting to order at 7:34 p.m. at the Township Building and led the Pledge of Allegiance.

**APPROVAL OF THE AGENDA**

Dr. Bright opened the floor for any additions of changes to the agenda. Supervisor Humphreys recommended that the agenda be amended to discuss the Septic Management Ordinance. It was amended to include this item under subpart (c) of Unfinished Business. The Board also added the Downingtown Area Recreation Consortium (DARC) to New Business.

**APPROVAL OF THE MINUTES**

Dr. Bright opened the floor for any corrections to the Board of Supervisors minutes of October 17<sup>th</sup>, 2016. Hearing no requests for corrections, the minutes were approved as submitted.

**PERSONS WISHING TO BE HEARD**

Dr. Bright opened the meeting to members of the public wishing to be heard. There were none.

**UNFINISHED BUSINESS**

- a. **Consideration of theater facility license agreement.** The Board discussed the proposed agreement between the Township and SALT PA. Supervisor Conti made a motion that the Township enter into a facility license agreement for the theater and other portions of the Township building for calendar year 2017 on essentially the same terms and conditions as were agreed to for 2016 subject to approval of the language by the Township Solicitor. It was seconded by Supervisor Humphreys and unanimously approved.

- b. **Discussion on 2017 Budget.** Manager Wendelgass advised the Board that the draft budget had been amended to reflect certain changes. He is also drafting a narrative for the public. Once completed, he will submit them to the Board. If acceptable, they will be posted to the web site. The schedule is that the budget will be before the Board at the next meeting for it to authorize publication and public inspection. It will then be up for approval at the December 19<sup>th</sup> meeting. The Board found this approach acceptable.
- c. **Septic Management Ordinance.** The Board discussed the recent education session and the lack of public participation and ways to increase public awareness and participation in the future. The handouts from the education session are available at the Township office and a copy is on the web site.

### **NEW BUSINESS**

- a. **Kim Pavia and Catherine Renzi appointments to West Pikeland Land Trust.** Supervisor Conti made a motion to appoint Kim Pavia and Catherine Renzi to the West Pikeland Land Trust. Supervisor Humphreys seconded the motion. There was no discussion. The motion was approved unanimously.
- b. **Review of insurance quotations.** The Township was able to obtain different quotes for its insurance coverage. The renewal from PIRMA was for \$45,382. Selective Insurance quoted \$59,130. The Board discussed the possibility of leaving PIRMA and the additional cost to do so. Supervisor Hallman made a motion to accept the quote from PIRMA. Chairman Bright seconded the motion, which was approved unanimously.
- c. **Purchase of saltbox and spreader.** Supervisor Hallman expressed a desire to look at plastic bodies as opposed to stainless steel. Staff will obtain the quotes for the next meeting.
- d. **Discussion on Conlow building permit process.** Attorney Robert Wilson was there for the applicant, which had purchased a property from the Township. The applicant had also had two Zoning Hearing Board hearings and decisions. A draft amended deed has been prepared. Supervisor Conti made a motion that the Board approve an amended deed for the Conlow property consist with the draft which was prepared and subject to the approval of the language by the Township Engineer and Solicitor. It was seconded by Supervisor Humphreys and unanimously approved.
- e. **DARC.** William Normoyle made a presentation to the Board on DARC, which has various programs which are used by Township residents. Each year, the participating municipalities, including West Pikeland, pay a proportionate share of part of the operating costs for DARC.

### **ANNOUNCEMENTS**

The next Board of Supervisors meetings are scheduled for Monday, December 5<sup>th</sup> and Monday, December 19<sup>th</sup>.

### **ADJOURNMENT**

Dr. Bright made a motion to adjourn the meeting. It was seconded by Mr. Hallman and was approved unanimously.

Meeting adjourned at 8:35 p.m.

Jim Wendelgass,  
Township Manager and Assistant Secretary