



West Pikeland Township
 1645 Art School Road
 Chester Springs, Pennsylvania
 BOARD OF SUPERVISORS
 September 8th, 2015 at 7:30 p.m.

| ATTENDING BOARD OF SUPERVISORS | ATTENDING TOWNSHIP PERSONNEL |
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| Ernie Holling, Chair | Sam Bryant, Acting Township Manager / Secretary |
| Richard Bright, Jr., Vice-Chair (present via speakerphone) | John LaGreca, Accounting Services |
| Pamela Conti, Supervisor | |
| Harold Hallman III, Supervisor | |

Chairman Holling called the meeting to order at 7:31 P.M. at the Township Building and Mr. John LaGreca led the Pledge of Allegiance.

EXECUTIVE SESSION

There were no executive sessions since the last Board meeting.

APPROVAL OF THE AGENDA

Chairman Holling opened the floor for any additions or corrections to the Agenda. There were none and the agenda was approved as prepared.

APPROVAL OF THE MINUTES

Chairman Holling opened the floor for any additions or corrections to the August 17th, 2015 minutes. Hearing none, the minutes were approved as submitted.

PERSONS WISHING TO BE HEARD

Chairman Holling asked if any persons from the public wished to speak on any item not on the agenda. No persons wished to speak.

UNFINISHED BUSINESS

APPROVAL TO ADVERTISE MOWING AND SNOW REMOVAL BID

Mr. Hallman requested changes to the draft bid document that included explicitly noting that the hay crop does not need to be mowed, removing the "Rt. 113 Field" from the mowing list, removing "Pickering Grove" from the mowing list, adding verbiage about emergency tree removal, and noting that a tree removal bidder should also provide a truck capable of holding wood chips.

Chairman Holling motioned to advertise the bid as amended. Ms. Conti seconded the motion. After no further discussion, the motion was unanimously approved by all present.

DISCUSSION OF MUNICIPAL CAMPUS LEASE

Chairman Holling stated that two parties have put in bids for a lease on the municipal campus. After he and Mr. Bryant were appointed by the Board to negotiate the lease, final offers from each party have been presented to the Board.

After discussion between the Board and each party about the nature of each lease agreement, Ms. Conti motioned to table the discussion on this item until the September 21st Board of Supervisors meeting.

CURRENT ROAD IMPROVEMENT UPDATE

Mr. Bryant stated that the Township met with the approved bidder to discuss the project. The bidder provided a signed statement that work would begin on September 21st, and would conclude by October 15th. Chairman Holling noted the contractor will also work directly with the Downingtown Area School District to coordinate bus traffic and will also notify affected residents.

AUTHORIZATION OF NEW PRICE FOR POLICE VEHICLE

Chairman Holling stated that the price for a police vehicle previously approved increased, as the time delay coincided with the introduction of a newer year vehicle.

Mr. Hallman noted there were two delivery fees listed. Ms. Conti stated it could be that one is delivery to the dealer and the other is delivery to the Township.

The Board directed Mr. Bryant to purchase the vehicle at the new price, but to first check on the nature of the delivery fees.

NEW BUSINESS

BCO AND ZONING OFFICER APPOINTMENTS

Chairman Holling stated that he, Dr. Bright and Mr. Bryant met with the current Township Building and Codes Official, Mr. Tom Cooke, to inform him the Township would like to go in a different direction. Mr. Cooke agreed to step aside as Zoning Officer and only handle existing BCO duties. A new BCO would handle any new permit applications and related matters. Once permits already assigned to Mr. Cooke are completed, he would also give up his title of BCO.

Chairman Holling motioned to approve Barry Isset and Associates as BCO and Assistant Zoning Officer and Sam Bryant as Zoning Officer. Ms. Conti seconded the motion. After no further discussion, the motion passed with unanimous approval by all present.

PURGE OF MUNICIPAL RECORDS

Chairman Holling stated that the Township adopted the Pennsylvania Historical Commission regulations on record retention and destruction. As part of those provisions, the Board has to approve the destruction of records listed in the resolution provided.

Chairman Holling motioned to approve Resolution 2015-09-16. Ms. Conti seconded the motion. After no further discussion, the motion passed with unanimous approval by all present.

2016 ROAD REPAIRS

Mr. Bryant stated that he planned to include a list of suggested roads for repair at the next Budget Work Session, based on the results of the 2009 McCormick Taylor study and discussion with the Police Chief and Public Works Foreman. He asked the Board to review the provided map and be ready to suggest possible road repairs at that meeting.

DISCUSSION OF CHILD PROTECTIVE SERVICES LAW

Chairman Holling provided an overview of the recently passed Child Protective Services Law, which requires individuals who are around children when their parents are not present to have additional background checks. The Township requires employees to have these checks, but would also like its volunteers and program partners to comply with this law, such as the Lionville Youth Association or SALT.

Mr. Hallman asked who would maintain the file on background checks? Chairman Holling stated the Township Manager would.

Chairman Holling motioned to approve Resolution 2015-09-17. Dr. Bright seconded the motion. After no further discussion, the motion passed with unanimous approval by all present.

REGIONAL UCC BOARD APPOINTMENTS

Mr. Hallman motioned to approve Resolution 2015-09-18. Chairman Holling seconded the motion. After no further discussion, the motion passed with unanimous approval by all present.

RELEASE OF ESCROW FOR 1106 DUNCAN WAY (\$5,000)

Chairman Holling stated that this escrow was approved by Mr. Cooke to be paid. He stated with interest it is now \$5,005.69.

Chairman Holling motioned that the escrow be released. Mr. Hallman seconded the motion. After no further discussion, the motion passed with unanimous approval by all present.

ANNOUNCEMENTS

Chairman Holling read the following announcements:

- **THE NEXT BOARD OF SUPERVISORS MEETING IS SCHEDULED FOR MONDAY, SEPTEMBER 21ST AT 7:30 PM. THE FOLLOWING MEETING IS SCHEDULED FOR MONDAY, OCTOBER 5TH AT 7:30 PM.**
- **THE FRIENDS OF CHESTER SPRINGS LIBRARY ARE HOSTING "SWEET SWEET MUSIC" ON SEPTEMBER 12TH.**
- **CHESTER COUNTY DAY WILL BE HELD ON OCTOBER 3RD IN WEST CHESTER BOROUGH. PLEASE VISIT CHESTERCOUNTYDAY.COM FOR TICKETS AND INFORMATION.**
- **SALT PERFORMING ARTS WILL PERFORM "INTO THE WOODS" OCTOBER 2ND THROUGH OCTOBER 25TH. PLEASE VISIT SALTPA.COM FOR TICKETS AND INFORMATION.**

ADJOURNMENT

Mr. Hallman made a motion that the meeting be adjourned. Chairman Holling seconded the motion. The Chairman adjourned the meeting at 8:39 PM.
