West Pikeland Township
1645 Art School Road
Chester Springs, Pennsylvania
BOARD OF SUPERVISORS
**DECEMBER 16, 2013 AT 7:30 P.M.**

ATTENDING
BOARD OF SUPERVISORS
Ernie Holling, Chairman
Richard Bright, Jr., Vice-Chairman
Robert Shemonsky, Supervisor
Tom Tucker, Supervisor (By Phone)

ATTENDING
TOWNSHIP PERSONNEL
Vincent M. Visoskas, Township Manager
Shane Clark, Chief of Police
Joan C. Matthews, Township Secretary

Chairman Holling called the meeting to order at 7:30 P.M. at the Township Building. Pamela Conti led the pledge of allegiance.

**APPROVAL OF THE AGENDA**
Mr. Holling opened the floor for any additions or corrections to the Agenda. There were no comments and the Chair accepted the Agenda.

**EXECUTIVE SESSIONS**
Mr. Holling announced that the Board met in Executive Session on November 21st, and December 5th for real estate matters and immediately prior to this meeting for personnel matters.

**APPROVAL OF THE MINUTES**
Mr. Holling opened the floor for any additions or corrections to the November 18, 2013 minutes. No comments were made and the Chair ruled the minutes were accepted as submitted.

**PERSONS WISHING TO BE HEARD**
Mr. Holling opened the floor for public comment.
Eileen Juico submitted a memo to the Board providing an update on the West Pikeland Pipeline and Hazardous Material Safety Administration Technical Assistance Grant. Mrs. Juico further noted that there will be a Pipeline Workshop in the Cultural Center Theatre on December 18, 2013 from 4:30 to 6:30 p.m. and a public meeting on Wednesday, January 22, 2014 in the Cultural Center Theatre from 6:30 pm to 8:30 pm.

**RECOGNITION OF SERVICE**
Robert McCarron, Patrolman and President of the West Pikeland Police Association presented Mr. Shemonsky with an appreciation plaque recognizing his six years of service to the community as a Township Supervisor.

**UNFINISHED BUSINESS**
Hold Public Hearing on 2014 Budget-Adopt Budget Resolution 2013-12-24
Mr. Holling opened the public hearing and presented the 2014 Budget. Mr. Visoskas announced that the budget proposes no tax or fire hydrant fee increases for 2014. Mr. Holling entered into exhibit the original Proof of Publication from the Daily Local News and opened the hearing for public comment. Wayne Freese commented that he would like to see the Board support the library by allocating $10,000. in the 2014 Budget. A discussion ensued regarding the library funding and the Board agreed to allocate

an additional $2,500.00 to the library for a total of $14,375 in line item 456.5400. There were no additional comments and the Chairman then closed the public hearing.

Mr. Holling made a motion to adopt Resolution 2013-12-24 appropriating the General Fund Budget based on a rate of 0.5 mills Real Estate Tax and 0.5% Earned Income Tax, estimated revenues and cash balances of $3,025,800, estimated expenditures $2,131,122, Liquid Fuels Funds estimated revenues and cash balances $181,866, estimated expenditures $181,866, and Open Space Funds based on the rate of 0.25% Earned Income, estimated revenues and cash balances $2,476,200, estimated expenditures $1,440,929.00. Dr. Bright seconded the motion. After no further discussion the motion carried with all voting Aye. Mr. Holling noted that the issue of dedicated library funding could be on the next election ballot and then the people of the community can decide how to best support the library financially.

2014 Levy of Taxes Resolution 2013-12-25

Mr. Holling made a motion to adopt Resolution 2013-12-25 enacting the tax levied on all real properties within the Township of West Pikeland as follows; Real Estate Tax rate of 0.5 mills for the assessed valuation, Fire Hydrant Fees of $25.00 per year on all residents connected to public water, Reenact ½% Transfer Tax to Chester County Recorder of Deeds Collector, Reenact .50% Earned Income Tax and Reenact .25% Earned Income Open Space Tax. Mr. Shemonsky seconded the motion. After no further discussion the motion carried with all voting Aye.

Resolution 2013-12-26 Historic Yellow Springs Inc. Lot Line Final Subdivision Plan Approval

Mr. Shemonsky made a motion to adopt Resolution 2013-12-26 approving the Historic Yellow Springs Preliminary/Final Lot Line Change Subdivision Plan dated December 17, 2012 and revised November 15, 2013 subject to the conditions as set forth in the Board of Supervisor's meeting of November 18, 2013, documented by the following:

1. Lot #4 shall comply with the West Pikeland Township Zoning Hearing Board Order of September 30, 2013
2. The approved, Shared Driveway Agreement shall be recorded concurrently with the subdivision plan at the Office of the Chester County Recorder of Deeds.
3. Section 625 of the West Pikeland Township Subdivision and Land Development Ordinance – Storm Drainage. The applicant has chosen to address the design of any required stormwater management system on lot 4 at the time of building permit application. Any future development on lot 4 will need to address this before the issuance of a building permit.
4. Section 626 of the West Pikeland Township Subdivision and Land Development Ordinance – Erosion & Sedimentation Control. The applicant has chosen to address the design of the required controls on lot 4 at the time of building permit application. Any future development on lot 4 will need to address this before the issuance of a building permit; and
5. The applicant shall obtain all necessary third party permits.

Mr. Holling seconded the motion. After no further discussion the motion carried with all voting Aye.

Bylaws for the Northern Federation of Chester County Communities

Mr. Shemonsky made a motion to approve the By-Laws of the Northern Federation of Chester Communities, dated October 8, 2013 which has Article III from a previously approved draft removed. Dr. Bright seconded the motion. After no further discussion the motion carried with all voting Aye.

**NEW BUSINESS**

Bills for Approval

Dr. Bright made a motion to approve the bills submitted. Mr. Shemonsky seconded the motion. After no further discussion the motion carried with all voting Aye.

Treasurer's Report

Mr. Visoskas gave the Treasurer's Report.

2013 Budget Reconciliation Resolution 2013-12-27

Dr. Bright made a motion to adopt Resolution 2013-12-27 amending the 2013 Budget by changing the Revenues and Expenses as stated beginning on page two (2) of the Resolution document. Mr. Shemonsky seconded the motion. After a brief discussion on the reconciliation process the motion carried with all voting Aye.

Resolution 2013-12-28 – Approving the purchase of a Conservation and Trail Easement on the Benjamin and Lorraine Woodland property

Jack Stefferud of the Natural Lands Trust gave a presentation of the purchase of a 23 acre conservation and trail easement on the Benjamin and Lorraine Woodland property located at 1541 Street Road, tax parcels 34-3-5 and 34-3-6.1. Mr. Stefferud explained that the conservation and trail easement will prohibit further subdivision, provide scenic view protection, and provide a public trail easement and potential for trail connection to Binky Lee. Open Space Committee members Ted Gacomis and Curt Grogan were also in attendance. Dr. Bright made a motion to adopt Resolution 2013-12-28 approving the expenditure of $410,000 plus transactional expenses for the purchase of a conservation and trail easement on the Benjamin and Loraine Woodland property. Mr. Holling seconded the motion. Mr. Visoskas noted that the original purchase price is minus a County grant in the amount of $40,000 and a landowner donation of $10,000. After no further discussion the motion carried with all voting Aye.

2014 Non-Uniform Employee Salary Evaluations

Mr. Holling made a motion to provide a performance bonus to 2013 salaries for non-uniform employees excluding the Township Manager by an average of 2.1% retroactive to the beginning of this year and to be distributed as submitted per the Township Manager's written recommendation of December 16, 2013. After no further discussion the motion carried with all voting Aye.

2013 Township Manager Salary Evaluation

Mr. Holling announced that the Board would recess to discuss this personnel matter. After a five minute recess the Board resumed the meeting. Mr. Holling made a motion to approve an increase of 3% to Mr. Visoskas' salary for 2013. Dr. Bright seconded the motion. After no further discussion the motion carried with all voting Aye.

**ANNOUNCEMENTS**

Mr. Holling read the following announcements:

- A Pipeline Workshop to be held Wednesday, December 18, 2013 at 4:30 p.m. in the Cultural Center Theatre.
- The Township Office will be closed on December 24, December 25, 2013 and January 1, 2014 for the Christmas and New Year Holiday.
- The Board of Supervisors will hold their annual organizational meeting on Monday, January 6, 2014 at 7:30 p.m.
- The Board of Auditors will have their organizational meeting on Tuesday, January 7, 2014 at 7:00 p.m.

**ADJOURNMENT**

Mr. Shemonsky made a motion that the meeting be adjourned. Mr. Tucker seconded the motion. The Chairman adjourned the meeting at 8:15 PM.

Respectfully Submitted,

Joan C. Matthews,
Township Secretary